

Town of Richlands
200 Washington Square
Richlands, VA 24641
Phone 276-964-2566 • Fax 276-963-2889

I, we, _____ will be

renting/leasing a residence located at _____

to _____.

The day of occupancy will begin on _____.

Tenant Signature

Landlord/Leaser Signature

Print

Contact telephone no. _____

County/City of _____

_____, landlord/leaser appeared before me on this day of

_____, _____, _____. My commission expires on _____.

Notary Signature/No. _____

This form must be returned to the Town of Richlands Town Hall before any utility services are connected to rental property.