



A G E N D A
PUBLIC HEARING
RICHLANDS TOWN COUNCIL
At the Richlands Town Hall
August 10, 2021
5:30 P.M.

- I. Call Hearing to Order
- II. Public Comment regarding the adoption of the Town's Rate Schedule and Utility Rate Ordinances.
- III. Receive Public Comment
- IV. Close Public Comment Period
- V. Adjourn Public Hearing



A G E N D A
TOWN COUNCIL MEETING
At Richlands Town Hall
August 10, 2021
6:00 P.M.

- I. Call the Meeting to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Additions/Deletions to Agenda**
(This includes the removal/transfer of any Consent Agenda items to the Regular Agenda that need full discussion.)
 - a. Approval of Agenda
- V. Approval of Minutes**
 - a. June 8- 5:30pm Public Hearing, June 8 – 5:45pm Public Hearing, June 8 – Regular Council Meeting, June 9 – Special Called Meeting June 14 – Special Called Meeting, June 21- Special Called Meeting
 - b. July 13th Discussion Minutes (No Meeting)
- VI. Appointment of Town Attorney**
- VII. Consent Agenda**
 - a. Authorization to Pay Bills (July)
 - b. Authorization to Pay Bills (August)
 - c. Authorize Line of Credit Drawdown Number #10 from National Bank for Wastewater Treatment Plant Rehabilitation Project (\$9,764.22) and Water Treatment Plant Upgrades and Improvements (\$32,039.30) cost for May billing for a total of \$41,803.52.
 - d. Authorize Line of Credit Drawdown Number #11 from National Bank for Wastewater Treatment Plant Rehabilitation Project (\$2,978.42) and Water Treatment Plant Upgrades and Improvements (\$31,530.48) cost for May billing for a total of \$34,481.90.
- VIII. Scheduled Public Comments (Five Minute Maximum):**
Mike Osborne- Drainage Easement
- IX. Unscheduled Public Comments (Three Minute Maximum):**
- X. DMV Select Presentation**
Barry Browning- Virginia DMV

XI. Old Business:

- a. Ordinances
 - 1. First Reading of Ordinance (O-2021-08-01 Rate Schedule)
 - 2. First Reading of Ordinance (O-2021-08-02 Water Rates)
 - 3. First Reading of Ordinance (O-2021-08-03 Sewer Rates)
 - 4. First Reading of Ordinance (O-2021-08-04 Electric Rates)
- b. IDA Appointment
- c. Greenspace Update
- d. Grant Updates
- e. Charter Update Discussion
- f. Ordinance Cancellation
- g. Drive-Thru Discussion

XII. New Business

- a. Holiday Schedule
- b. Census Committee Appointment

XIII. Town Manager Report:

- a. Budget Billing Update
- b. Utility Disconnections Update
- c. Miscellaneous

XIV. Attorney Comments:

- a. Appointment of Zoning Board of Appeals
- b. Foreclosure Update

XV. Council Member Reports (Non-voting Items):

- a. Richard Brown
- b. Mike Street
- c. Mary Ann Strong
- d. Jeff Hurst
- e. Logan Plaster
- f. Doug Ratliff

XVI. Mayor's Comments:

XVII. Executive/Closed Session Pursuant to VA Code Section:

- a. 2.2-3711(A) (29) – Contract Negotiations

XVIII. Return to Open Session, Certification, Report on Action

XIX. Adjourn/ Recess Meeting

Next regular meeting date is September 13, 2021, at 6:00 pm

The Richlands Town Council held a regular monthly meeting in the Richlands Council Chambers on July 13, 2021 at 6:00 pm with the following present:

Mayor:	Rod D. Cury
Town Manager:	John O'Daniel
Town Clerk:	Connie Allen
Council Members:	Mary Ann Strong, Mike Street, Richard Brown
Council Members Absent:	Logan Plaster, Doug Ratliff, Jeff Hurst
Town Attorney :	Bob Altizer

Mayor Cury opened the meeting.

Cory Whited gave the invocation and led the Pledge of Allegiance.

Mayor Cury – Ladies and Gentlemen of the audience unfortunately tonight we do not have a quorum, so I am going to rearrange the agenda, we can't approve it but I can rearrange it because we can't take a vote on anything. We can hear the public speakers and unscheduled public comments. If you wish to have your comments heard by full Council we will have another Council meeting. We have not decided a date; we just learned we were not going to have a quorum. If you prefer not to speak tonight and want to speak a full Council you may ask that your talk be delayed until the next Council meeting. If you want to speak now you may absolutely do that.

Mayor Cury - I am very glad to be back to Council, I have been a little bit incapacitated due to my knee surgery, that you very much for all your concerns it means a lot to me.

Mayor Cury - I am going to rearrange the agenda myself and I hope Council will approve with a nod, we can't vote, I hope you are OK with what I am going to suggest.

Mayor Cury - Additions/Deletions to Agenda – Approval of the Minutes – Appointment of Town Attorney - We have to have a quorum to vote on these items. "Scheduled Public Comments" - at this point I am going to ask for anyone who wants to speak tonight for "Unscheduled Public Comments" to please say your name. Rusty Hess, Morgan Erp, Kelly Stanley, Jason Herndon, Robert Hicks, Joe McCracken, and Laura Mollo These are three (3) minute segments. Derek, Connie told me you were inadvertently left off of the five (5) minute "Schedule Public Comments", I have added you.

Mayor Cury - "Scheduled Public Comments"- Mike Osborne and Michael Horn are not present. Mary Ann you may want to see if they want to reschedule. We have Wanda Lowe and Derek and Marie White. Under "Unscheduled Public Comments" we have Rusty Hess, Morgan Erp, Kelly Stanley, Jason Herndon, Robert Hicks, Joe McCracken, and Laura Mollo.

Mayor Cury – In order to facilitate things, I am going to move the agenda to accommodate people who have time constraints tonight. The first one I would like to speak will be Delegate Will Morefield,

Recognition of First Responders – Matt Whited and then the Richlands Garden Club. We want to scratch Flood Taskforce; Shea Cook will not be speaking tonight. We have Council Member Reports, Mayor’s Comments, Attorney’s Comments, and Manager’s Reports. The members of the audience will know, because we don’t have a quorum, you are welcome to speak on any issue but we cannot address anything formally because we don’t have a quorum. I hope you respect that as the protocol and the right way to do things. Our Attorney Mr. Altizer has helped me to understand that.

Mary Ann – We need to also recognize Ramp-Up.

Mayor Cury – Delegate Will Morefield, Recognition of First Responders, Recognition of Ramp-Up Richlands Garden Club. Mary Ann, Richard, Mike are you good with what we are doing? Ok, great ladies and gentlemen sorry for the inconvenience but we are doing the best we can.

Mayor Cury - Delegate Will Morefield are you present? Please come up, we are so welcome to have you.

Delegate Will Morefield, Thank you Mayor and Members of Council, if it is OK I would like to ask Senator Hackworth to come up here with me. As you all know, I believe it was at the February Council Meeting we read a Resolution commending the Foreman’s Section House honoring those who were involved and all the hard work in preserving our history. We all know that preserving history is extremely important. We learn from the past so I think we have an obligation as elected officials whether be at the local level or at the state level to make every effort to preserve history. We could not be more honored today along with Senator Hackworth and I am sure he will have a few words to say, to present a joint Resolution commending this effort. As I mention we read the full Resolution in February if you don’t mind we would like to just make the presentation and get a photo with the Mayor and Councilmembers.

Senator Hackworth - I always call it the Railroad House. I remember the first day I walked into the Section House, it was pretty rough, ivy was growing on the walls you could see the ground and the sky standing at the same place, it was a lot of people that worked very hard and some are here today. We want to thank the Town of Richlands, Council Members and everyone who had a part in making this a reality, definitely perseverance, which is a word that comes to mind in making this happen. I think it has been twelve (12) years. Now we can drive by and see a piece of history that has been preserved and it is a beautiful building for the Town of Richlands and we are so thankful to have a part in that. Thank you.

Delegate Will Morefield - Mr. Mayor and Members of Council tonight we are happy to present this joint Resolution. (Picture taken)

Mayor Cury - Thank you Will and Travis we really appreciate it. Delegate and Senator, we will always know you as Will and Travis you are part of history and you will be written about for years and years and that is what it is about. Thank you. Unfortunately Delegate Will Morefield’s wife us unable to make it, we invited her. I would like to recognize Angel, Angel please stand up, she is part of the team. Thank you all. You are welcome to stay but if you have other things to do I totally understand.

Mayor Cury - I would like to recognize the Section House Board Members that are here at the moment, we had some that could not be here tonight. Lynna Mitchell, Greg Horn, Cory Whited, Eleanor Arms, Donna Altizer and Gaynell Thompson, we had several members who could not be here. Thank you so much for all the work it has been a true labor of love. We are very grateful for you and for the support of this Town and for everything that goes on here it is a team effort and that is what it takes. No matter what the project is, it is everyone pulling together. Thank you from the bottom of my heart for your work. Two (2) members who could not be here are critical to the success to this Martha Hurst and Mary Lawson who have been with us from August 2010.

Mayor Cury - I have heard nothing but heroic deeds that our First Responders have done, I am incapable of describing the work that you do it is beyond my capability. I will turn this over to Matt Whited to tell us about your efforts and your deeds.

Matt Whited - I want to say thank you to the Town Manager, Mayor and Town Council for allowing me to present these recognition awards this evening. EMS called information on Friday June 25, 2021 around 5:17pm, a "911 Call" was placed for elderly 79 year old female who had passed out and then stopped breathing with no pulse at Grants Supermarket. There was a bystander citizen who started CPR, the female then started breathing and then stopped again, and the bystander started CPR again. Richlands EMS paged at 5:18 and enroute at 5:19pm, three (3) Richlands Police Officers on scene assisting, 5:19 Richlands EMS Unit on scene. Richlands EMS paramedic unit on scene working this cardiac arrest for 20/25 minutes then transported to CMVC-ER after arrival, there the patient was stabilized and transferred to Roanoke Hospital on Vent-ICU. A few days later she was taken off the vent and moved to a regular room sitting up and eating. This information came from a family member of the patient; they also sent us a photo of her. A few days later she had open heart surgery and is recovering well, she was released to go home on July 7. After talking with the family this is nothing but a big miracle and the right people in the right place with the right training and equipment at the right time. I want to say I am very proud of everyone involved in this EMS call. They did an outstanding job. This is what it is all about, everyone working together for a better outcome. I have seven (7) awards to give out tonight. There are two (2) that could not be here, Terry Collins the citizen from Buchanan County and Patrol Officer Charley Dupree she is on vacation this week. I will get the Assistant Captain to come up and help me present the awards. Awards presented and pictures taken of the following: Patrolman Michael Tiller – RPD, Patrolman Brandon Ward – RPD, Lt. Scott McCormack – Fire Fighter/Paramedic, Lt. Joshua Salyers – Fire Fighter/Paramedic. (Group picture taken).

Matt Whited – Richlands Fire-Rescue was awarded July 1, 2021 for four (4) Zoll X Series Cardiac Monitors thru the Virginia Office of EMS – RSAF Grant. This grant is for 80/20 funding, the total grant \$150,841.60. The remaining 20% will be matched from funds paid by Ballard Health which is zero cost to the Town of Richlands. This will replace four (4) older Phillips MRX Cardiac Monitors in which we have had in service for eight (8) plus years which now are unable to be repaired or parts replaced due to newer cardiac monitors been manufactured. We hope to have these new Zoll X series cardiac monitors ordered and in service on the ambulance units soon. This is great news for our EMS Agency. This makes Richlands Fire-Rescue receiving 1.1 million dollars in grant funds in the past sixteen (16) years.

Mayor Cury - Matt before you go sometimes we have these recognitions it is so easy for people to accept, to applaud and walk off, it is not the end of it. What you are doing will last a lifetime it is part of the memory of people. The people you helped will never forget you or your crew or be recognized. It is part of the Arc of History, it is very long and it last way beyond us and I thank you.

Mayor Cury – Recognition of Ramp-Up Richlands – I know some of these people, I am smiling at a young man that I know and I am proud that he is here. I will turn this over to Town Manager John O’Daniel.

John – As many of you know we had a Summer Fest event a couple weeks ago, very well attended and I have only heard positive things about the event. I thought it would be appropriate to recognize Ramp-Up for all the hours, time and effort they put in to making it a success. The ones that were not able to attend were Amanda Elswick, Bethany Elkins, Hunter Brown, and Jordon Collins. Andrea Perkins, David Joyce, Devin Vandyke and Braden Cordle are here.

Mayor Cury - Please come forward to be recognized and speak your words.

Devin - We all worked really hard on it and were glad it was a success.

Mayor Cury - You are representing a larger group that put their time and efforts into the festival that we need and carry on a tradition. I thank you very much. Andrea I know I have not worked with you but understand that you are really good. I had Devin as a student and he was very smart, intelligent and a lover of history. Thank you and please come and take a picture.

Mayor Cury - The next group will be the Richlands Garden Club – Donna Altizer

Donna - We do have some of the ladies here that are part of the Garden Club and I would like for all of them to stand, they are great ladies. They all work hard and we make a really great team. I am the new President for 2021-2023, I want to come and give a small presentation of what we do in the Town of Richlands. It is also our 60th Year Anniversary. (Slide Presentation presented)

Mayor Cury - Can you identify some of the people in the last picture.

Donna – Eleanor Arms, Tracey Wright, Earlene Butcher, Margaret Dye, Kathy Mitchell, Mary Sue Whitt

Mayor Cury - I want to say thank you to all the Garden Club Members for what you have done this year and all the previous years back to 1960. It is Clubs like this and groups like Ramp-Up, Section House Committee, EMS, people working together to truly make this a great place to live. On behalf of the Council and myself and those who are not here I want to say thank you to the Richlands Garden Club. (Picture taken).

Mayor Cury - I just want to reiterate how moved I am with the positivity that surrounds us in all these groups. All the wonderful groups that do things in Richlands are here. This is just a sampling of the interest in making this Town a really good place to live.

Mayor Cury - "Scheduled Public Comments" – Wanda Lowe

Wanda Lowe – 292 Plantation Drive – I am here to talk about the water problems I have been having for one (1) year now. I have appealed the Town to come up. The Town Manager and George West have been there, George and Hobert Lester had discovered that the neighbor directly behind me had ran his drain pipes from his guttering to each side of his house, he just laid them on top of the ground and I am getting the bulk of it. When we first flooded I contacted him he came down, he dug a little ditch across the back but it still was not enough to hold the water it continues to come. I have flooded three (3) times in the last two (2) weeks we have had some extremely heavy rains. We had concentrated so much on one (1) neighbor, so I decided I would go out and explore and see what was going on with everything I have discovered four (4) neighbors behind me has the artificial channeling which is guttering, downspouts or whatever you might have to guide your water I am catching it from all of them. The way the land lays I get everyone's run off. I want to thank the Council I sent a video last week to everyone but Richard. I did not do that purposely I did not have your number that is why I brought you pictures tonight. I am thankful to the Councilmembers who responded to me, thank you Mary Ann. She responded that night she called and talked to me and she came over and looked at my problem. That told me she really cared. Mayor I didn't bother you because I knew you were sick, but I have pictures for you too. I am appealing to the Council and to the Town Manager to do something to try to alleviate the problem; this problem has expanded beyond what it started. I have called Richmond and spoke to the Soil Conservation Department and to the Department of Erosion, I have talked to every official I can in Richmond I could. I have videos and pictures of when I have flooded. I have witnesses and I have done everything that I can possibly do to try to alleviate this. My recommendation that I got from the Town of Richlands was to sue my neighbor, I personally do not want to sue my neighbors. I have to live there, my husband and myself are in our 70's and my husband is very ill, we don't want to take on a fight right now. If we were younger we might do that but I don't want to fight with them. I didn't feel like that was the right recommendation, he felt like the Town was not responsible. There is no drainage between the two (2) streets, my neighbors have nowhere to send their water, I get all the run off. They need somewhere for that water to go, I told the Town Manager and George West at the same time that I was willing to give right of way to the Town of Richlands to come across my property to put in ditches or pipes whatever it takes to save my home. Right now my house has water under it, it has washed out my foundation and it is around my heat pump. I have had to have gravels brought in to try to build around the heat pump to keep it out of the water. All my landscaping in the back is gone it is right down to the rocks. Mary Ann saw it. I can't fix it because the problem is not fixed and can't continually keep doing it. I am appealing to you all please take time and maybe get an engineer to come over who is actually qualified to look at it and make suggestions. I have a fence up I am willing to take the fence down and give the town plenty of room to dig a ditch.

Mayor Cury - Your time is up; do you have a closing statement?

Wanda Lowe – I know you can't vote on anything tonight I am asking tonight to please look at the video and pictures and try to help us.

Mayor Cury - Do you have a number that we can contact you?

Wanda Lowe – I will give my name, phone number and address to whoever is interested.

Mayor Cury – Can you give to the Town Manager that is all we can do tonight.

Richard - I do have a question for you Wanda. You mentioned something in your initial statement that you have had these problems since July of last year. What changed, I know you have lived there for years?

Wanda Lowe – It started in July/August then the weather got dryer and we didn't have all that water like we did in the Spring and Summer. Same as this year it started in February and now influx of rain again.

Richard - You have lived there for many years, correct?

Wanda Lowe - My mother owned the property in 1989 and I have been there since 2008 and we have never had a water problem. I think when the water washes off the land you get ruts, I gave you pictures. If I could fix with suing one (1) neighbor I probably would I am wore out with it. It will not fix it. I am out of answers. Any help would be appreciated.

Mary Ann- I did discuss a couple of ideas, I talked to Town Manager and Wanda and I met today. When we do meet again we do have an idea might want to explore.

Mayor Cury - "Scheduled Public Comments" – Derek and Marie White

Derek White – Our mission here is simple we just came to say "Thank You" for the support that we had from the Town and the community and that is on the behalf of my brother, Marie and Brooklyn Sports, Team Quantum RBC. Thank you for "Chasing the Wild Boar", the name of the event, the outpour that we got from the community was phenomenal we are greatly indebted and it was an awesome time for us. I can't say how much I appreciated EMS, Police and the County. We have a list that is really long we are really grateful for all the support that we received.

Marie White - I want to add to what Derek was saying we received a lot of positive comments, the event was very safe, cyclists said they felt safe, again to having Chief Gilbert, the Police Department and EMS we had a great support system there they were there with us and made sure the cyclists were safe on the road, they really appreciated that. They loved our roads, they said they were very well maintained, one of the coaches of the cyclist team that he raced in Belgium said it reminded him a lot of the roads in Belgium, I thought that was a nice complement.

Derek White - The teams went on to compete nationally some are in Europe, Belgium and other countries, we had two (2) National Champions that were here. I think Mary Ann met both of those girls. Sam Boardman almost did it he was out front on a long race. Everyone liked it everyone had a good time. We had 22 States, not too bad in the center of the friendly circle, also from District of Columbia and at least two (2) other countries represented were Canada and Ireland.

Mayor Cury - I love it, that is so great Derek and Marie, thank you. I thought it was great; I didn't get to see much of it because they were going too fast. I was driving and I had bicyclist beside of me, I think what you are doing is civic and may I ask you come forward and have your picture made with Council. I would like our Chief of Police to come and be part of the picture.

Derek - There is a new law on the books for cyclists that comes into play on July 1 in VA; you need to make sure when you are changing lanes if you do not have enough distance in your lane to give the cyclist three (3) feet, we can ride two (2) cycles wide so crossing the double yellow line is actually what you are required to do if you don't have enough space to cross adequately in your lane.

Richard - The event was very well organized, I appreciate that. Do you have any numbers as far as economic impact?

Derek White - We had about 348 registrations, probably around 900 people for three (3) days what I am estimating, around 150 cyclists but many had parents because they were juniors, coaches, chiefs or other team staffs, possible impact of quarter of million for our area for the three (3) day event. I know a couple cyclists dropped \$5000 for two (2) B & B in Abingdon.

Marie - Not only did we help our businesses and hotels in the area they also went outside the area which helped other businesses Bluefield, Tazewell and Abingdon and other areas. We tried to spread out a little bit and help our neighbors as well.

Mayor Cury - What we do affects others, it is a good thing.

Mary Ann – Seth White talked to me about the economic impact I think he was talking about the whole surrounding areas and compared with some numbers with Back of the Dragon, he thought it may have been around half million. Two (2) things that you didn't mention the Olympic Coach was there and the gentlemen who won the 60 minute thru town he was on the Olympic team right?

Derek White – Right

Mary Ann - I thought that was real impressive to have a Coach of an Olympic in our little town.

Mayor Cury - Are they in Japan now?

Derek White - I don't know I have not followed it that closely.

Mike - Do you have a date for next year?

Derek White - We did get a shout out on the television as well as the nationals they mentioned our race in Richlands, pretty good for the community.

Mayor Cury - We are so overwhelmed by all the civic support tonight and yours just adds more icing to it. Thank you.

Mayor Cury - Next year instead of Public Speaker put under Recognition.

Mayor Cury – “Unscheduled Public Comments” – Rusty Hess – “No Show”

Mayor Cury – “Unscheduled Public Comments” – Morgan Erp

Morgan Erp – 1618 6th Street – I come before you today to speak to Council and to the public about an experience I had while I was at college. I went to Ferrum College where we had the saying not self but others, with the underlying principal that we had, you give your best foot forward you go out of your way to help somebody in need without expecting anything in return. I graduated from Ferrum with a Political Science Degree and with a minor in Sociology. As I come back to my lovely little town which I love it here, I have been here all my life there are concerns that I do have with my investigations or experience per say there is a great divide in this Town that needs to come together from that division. I believe not just Council but as a public as a whole should come together. I have seen a lot of recent events but I don't believe that is enough to bring people together. I believe there should be more action more what pertaining to civilians that pertain to this Town's need. I know with this effort we can put our best foot forward and learn from the principle not self but others. That is really all I had to say. This is my first time here and I really appreciate it and first time public speaking. I will give you a little background, I should have started with that first, while I was here in this Town I was one of the founding members of the History Club at the High School and from there I have learned from Mayor Cury to preserve to learn and to expand from our past and to make change from what we learn. I also carried that on to Southwest. My closing statement is this; even though the pressure that is going on in this Town with the Council and the people I feel we can defuse this and more cooperating together.

Mayor Cury - Morgan thank you very much for the compliment. I have tried my best to impart the very little wisdom I have. I want to tell you something about nerve, I have had them many times in my life and the worst was I was in a speaking contest in high school and I was reading a speech from General Douglas McArthur in Roanoke Virginia, I had it memorized I knew it and could speak as well as anybody but my knees were shaking so terribly that I came in last place but there is hope, you are fine. The last thing nerves and tears are sacred to the human being. Thank you.

Mayor Cury – “Unscheduled Public Comments” – Kelly Stanley

Kelly Stanley – 1905 5th Street, Mine is trivial compared to everyone else but I have been beating the same horse for over two (2) years, the alley beside of my driveway, I take care of part of the alley, we mow it and take care of it. As soon as you turn in the alley there is a huge hole and very deep. Mayor Crawford was supposed to fix it twice and it is still just getting deeper. They don't like it when I fix them, I am begging for someone to come and fix the hole, it is bad. When I turn in to go to my drive way if you don't skip it you are going to hit it. Jerry just replaced part of his vehicle because of hitting that hole. It is an awful thing, they fix everything else.

Mayor Cury - I wish I could help you but right now but we are in a position where we can't direct anything. I do have a suggestion, if you will leave your number with the Town Manager he might be able to get in touch with you and work from that angle until Council will be able to help.

Kelly Stanley - I have left several messages with the manager, I have sent emails about it and pictures, I don't know what else to do, my next recourse is to go out there and fix it myself. My patching stays theirs don't, I don't know what else to do. I will give you my number at this time.

Mayor Cury - Thank you Kelly

Mayor Cury – “Unscheduled Public Comments” – Jason Herndon

Jason Herndon – I am from Cedar Bluff and 1201 Iron Street is my business address, we are a small family owned business, McClure Concrete. I represent the third/fourth generation and we operate in five (5) counties. I want to ask the Council; I know the budget times that you guys are going thru are pretty strenuous. I would really like for you to reconsider and recall your vote to raise our electrical and utility expenses along with the vehicle taxes. The businesses in this community are suffering just as bad as the Town budget. Probably why the Town budget is because our sales volume and other business has lost business, we have lost 40% to 50% in sales production in the last three (3) to five (5) years. We are just barely working above our margins now; our business license is based upon our sales. I know you are getting 40% to 50% less from what you were getting from me five (5) years ago, we consume water and electric. The electric rates right now are probably some of the highest compared to other Towns we work in. Our unit charge on electricity, since our volumes are down changes our offset roughly 25% already, before we go into the next cycle where you are proposing 20% to 25%. I know you have to find a creative way to create revenue we all come up with different ways we have to do that. Hopefully you can find a way you could do that without putting the burden on your town businesses. At some point businesses are leaving the town to work in the county and cutting their tax rates in half and not paying town property taxes and at some point it may be something we have to look at. We look at a ten (10) to twelve (12) rebuild cycle on production facility it could reach the point it has to be at a place on maintenance schedule we are near that. If we go to 24% on electric rates, to dumpster fees to water rates instead of doing a shutdown repair and replace to work in Richlands would it be more affordable for us to move to the county and not lose production while we are in the prepare process. I looked at the Towns 2021 financial statements and you all have some issues, it is not going to take an MBA to

know you need to get some revenue in the Town, just find a creative way so you don't have to put the burden on the business in the community. I am all for helping the community help us business helps the community.

Mayor Cury – Your business is very civic, thank you Jason.

Mayor Cury – “Unscheduled Public Comments” – Robert Hicks

Robert Hicks – 311 Plantation Drive and this is my wife, Teresa. I have some pictures I would like for you to see. (Passed out pictures). We live almost directly across from Wanda Lowe and all the water that is coming from behind her house and down thru her yard is actually coming across the road into our yard. It is washing my driveway out and bringing all the debris down in my yard, washing my garden out it is ruining my driveway where all that water is coming down. The pictures were taken ten (10) minutes after one of the heavy rains. The water is a bigger problem while it is raining than what is in the pictures. I know her yard is terrible and all that comes to our property, we would like to have something done about it.

Mayor Cury – I am sympathetic as you know the Council cannot take any action tonight. I would ask you to leave a contact number with the Town Manager so he can contact you. They are still looking at the pictures.

Mary Ann - Wanda did show me your property, helps me to visualize.

Robert Hicks - We appreciate your time.

Mayor Cury - “Unscheduled Public Comments” – Joe McCracken

Joe McCracken – 1411 Jewell Street, I also want to speak on drains, ditches and water problems that we have had for several years on my street. I think you all know about it. I have called Councilmembers, Mary Ann, Richard, and John. John came over today we walked it over and looked at it, I don't know if we are going to get anything done or not. John may have something to say about it.

John - I don't have anything to say at this time, I looked at it on the map and I am going to go back to see if I see anything differently.

Joe McCracken - We did talk about it in Council. Richard you remember what I am talking about, digging the ditch a little deeper to keep it from coming across the road and from blocking the traffic from coming in out of the apartments. The little pipe that is run into the big pipe, I know money is tight I say take the little pipe out and leave the ditch open down by the railroad. It is not railroad property it is the Town's property, it is Ingersoll-Rand's property which the Town has access to. I want to thank John for coming over today and taking time to walk with me so I could show him the problem.

Mayor Cury - I just want to add one thing people who I see coming up here, Joe, Diana both of these people and Gaynell have served on Council, sometimes we perceive as people complaining but they are being real with their problems and given much to the Town. I just want to recognize these people; Jan has given much to the Town. Everyone has a place and a time and I want to recognize them, thank you very much.

Mayor Cury – “Unscheduled Public Comments” – Laura Mollo

Laura - 262 Linwood Drive – I didn't plan on being here tonight, my husband and I were out of town visiting family in Arizona and we actually just stepped off the plane and came here. I have something to share with you guys. While we were there my kids got to enjoy their recreation area, they have four (4) or five (5) beautiful parks, catch and release fishing pond they have a train that goes around the park the recreation has a rock climbing wall, air hockey tables, arcade games, four(4) or five(5) basketball courts, I mean it is incredible. While my kids were enjoying this they said to me, mommy why can't we do this in Richlands. Why can't we have this in Richlands? I thought this is a lot of questions that citizens are asking you guys. I brought a suggestion to you that if you would not take Council insurance that we could put in a splash pad in and that would be a start to what is going on in more successful communities. I looked at the budget for this community and their Recreation Department and the things I just described to you; the train that goes around the park is free for the kids to ride and everything in the Rec Department. They run on a budget that is almost \$200,000 less than our recreation budget. Once again I am asking you to get rid of your Council insurance let us have a splash pad and see the morale it is going to bring to this Town and the improvements to put the citizens first. Citizens first and self-last and let us make these improvements to make the children of Richlands have the same experience like more successful communities.

Mayor Cury - I need to ask for a 10 minute recess.

Mayor Cury – “Council Member Reports” - Mary Ann Strong

Mary Ann – Thank you Mayor and it is good to have you back. Several groups were recognized tonight. I just wanted to say the first time I went across the bridge I saw the hay racks; they are so beautiful it makes a huge difference in our Town. I personally want to say how much I appreciate the Garden Club ladies. When you were showing the video and the question was asked, “Was that the Police Department?”, I had no idea the magnitude what it takes with the Christmas decorations. I am glad that Derek and Marie White came because that event was huge for our Town and also Ramp-Up Richlands Summer Fest, I thought was phenomenal. I spoke to each and every vendor that day and they were all extremely pleased with sales that they had and looking forward to next year and the event at Coal Town Taps later that evening, thank you Blake Ray. It was a great family atmosphere with lots of kids in the street and as far as I know everything went very well. It was a great time in Richlands. I love positivity and tonight's meeting has mostly been that. Another big event that just ended about 12:30pm today was the Richlands Little League hosting the 8/9 and 10 year old State Baseball Tournament. That was a huge economic impact for our community. There were sixteen (16) teams in that event. They all came to

the Town last Thursday and none of the teams were eliminated until yesterday. It is true like "Chasing the Wild Boar" they had to stay in hotels as far away as Bristol and Princeton, hopefully in 2023 when we host the even bigger 11/12 year old major Baseball Tournament we will be able to house more people here for more economic development and bring us more opportunity for that. I just want to say thank you to Mark and Cynthia Gillespie the President of the Little League. I always get in trouble when I mention names but Mark and Cynthia and many other volunteers like Joe and Megan Smith, Jim and Jennifer McGhee, they have lived at the complex. I also want to thank our Town Manager who volunteered his time in working the press box along with Councilman Street. It is good to see people giving back. I mingled with a lot of the teams but unfortunately our local teams, Richlands did not have a team but ours was Abingdon and Tazewell. All the teams away from here was a little upset in the beginning like in 2016 but they all said our hospitality made up for all of that. I can't imagine the revenue that was raised with all the restaurants in Town. I learned something today, even the Post Office Master told me that she benefited, out of town people had to ship several items, and she was aware of it and thankful. Rec Commission will meet next Monday, July 19 at 6:00pm at the Rec Park. I want to recognize Jessica Reynolds Lawrence and Dave Ascue and all the lifeguards they are doing a phenomenal job, go over there sometime. Tuesday night when I was playing pickle ball the courts were full outside and people were walking the complex, softball field was being used, people in weight room and people shooting basketball. A year ago this was just a dead place, I encourage you to go over there and look at all the activity. We have a wonderful Rec Park with great facilities and extremely hard working staff. The last thing I want to say a big event you don't want to miss is this Friday 8:00pm at the Rec Park. Rocky Hill has organized a team called God's Rock Stars he had his first game back in June. These are handicapped children that would never get the opportunity to play in a state tournament just like we hosted. There are some in wheel chairs they all have an angel a volunteer that have paired up with them. You can go on the Richlands Recreation page and watch the video from the one in June. If you don't need some kleenex, there is something wrong with your heart. This Friday those kids get to play under the lights you don't have to come over and be an angel you can come and sit in the stands. They love to hear people clapping; it would do your heart really good. I hope to see you all on Friday night at the Rec Park fields at 8:00pm.

Mayor Cury - Thank you that sounds very exciting everything you talked about, I am looking forward to these events.

Mayor Cury - "Council Member Reports" - Logan Plaster

Mayor Cury - Logan contacted me and said he would not be here but he emailed his statement and ask me to read it. (Read email from Logan Plaster)

Mayor Cury - "Council Member Reports" - Richard Brown

Richard - The Front Street Bridge I noticed some wood decking boards that was replaced, is that correct? What is the long term plan for that fix?

John - I believe that is one of the bridges that V-DOT is going to replace, it has been pushed back. I guess VDOT has other priorities but on their list.

Richard - Is it made safer with the replacement of the decking boards?

John – I would think so, I have not been out there myself to see which ones they replaced.

Richard - Mary Ann had mentioned on the day of the Summer Fest and Coal Town Taps event several people walked back and forth, I had several complaints about the loose boards and the safety of that. I assume that was fixed after that.

Richard – John, I had spoken to you earlier today, you may want to elaborate as far as the Town Hall, it is still kind of on lock down with Covid restrictions with ringing the doorbell and one (1) customer at a time, I think we need to look at opening it up, and you said maybe the first of next month.

John – First of next month.

Richard - I just wanted to make it publicly known.

Richard – We received an email on June 23 from Charles Browning concerning DMV Select Services (read email). Mayor Crawford had actually started that a couple years ago, John did they reach out to you?

John – Yes and I met with them.

Richard - I know we can't take any action tonight and you are going to speak about the drive-thru piece, I don't know what it looks like on that but I think it would be a great benefit for the citizens to have a DMV here in Town it that is possible, it would be great to incorporate the drive-thru piece with it.

Mayor Cury – “Council Member Reports” – Mike Street

Mike – I think the DMV would be pretty cool too. I think it would be limited to some things. Point Broadband, we do have a proposal in hand we will be scheduling some time to work thru that proposal and look at it, there has not been any evaluation of that proposal and what it looks like. We just need to take a look and see if it is feasible and what it includes. The ball is in our court now, we are going take a look at it and see what we can do, and it is going to be something awesome for the Town of Richlands. We can't really make any changes or talk about what we want to do in the Charter. I have given my changes to John as far as what I would like to change as we go toward that. My changes include term limits, two (2) terms, one (1) term off and a following term for a total of twelve (12) years. There is a maximum you can serve on Town Council. I believe that is completely fair and keeps us very open minded and gives people a good opportunity to make change. I will be pushing forward with that. I will also be pushing forward with a Mayor change, giving the Mayor the ability to vote on any tie for any issue and for resolutions and ordinances. I think it needs to be clearly defined. I think the Mayor is

entitled to that role and that responsibility instead of trying to add a member of Council to take away the power of the Mayor. I think the Mayor is there for a reason if there is a tie amongst Council, I feel the Mayor is what we need in order to get a "yes" or "no" and that is what the Mayor is there for. Those are the two (2) changes I have given to John. The next process is look thru other Councilmember changes. We can't do anything tonight but we can take the changes and look thru them because this is a big deal, we want to keep those changes minimal because it is a Charter and that is something you don't change often, I think it is absolutely necessary. I have sent those and look forward to go thru those with you John. I mentioned at the last meeting I wanted to do a three (3) days Kids Weekend and I am happy to announce that we have organized that and have that structured in a way that we are going to make it a "Back to School Bash Weekend" for the kids in Richlands. We are so excited I have some great help; I have Jessica Reynolds Lawrence, Andrea Perkins and Jerry Gilbert. I would not be able to do this without them. It is getting contagious and people want to get involved and it is wonderful. I will be sending out a full itinerary. Jessica has been nice enough to use the Rec Parks Facebook Page in order to get the word out. We have created our flyer as well we are going to be sending out a full itinerary as well as a donation letter. What we are trying to do is really making an impact on the kids and the community. I say community it is not just Richlands. Our goal is to provide back packs and school supplies up to 1500 kids. Any kid that shows up is going to leave with a back pack and school supplies. We are really pushing for it; I have not been turned down a single time that is an awesome feeling. I can say this when it comes to the kids we really step up. I am so proud of the involvement that I have so far. Friday night is going to be Drive-in Movie where kids are going to be able to decorate boxes like cars and have popcorn and a slushy, Saturday they will have water games and bouncy houses and we are getting the emergency services involved doing a touch event where kids can actually get into the vehicles to see what they are about, get the police involved. It is going to be an awesome event. We have a ton of local churches involved to volunteer, the food is free and everything. SRO officers have graciously agreed to supply the food on swim day on Sunday. Saturday Ramey Richlands and Grants will provide a hot dog to every kid that shows up. It is a wonderful thing something we are really proud about. I wanted to make this public; we need money and lots of it. We are trying to raise as much as we possibly can, we are going to be sending out donor letters for people to donate. We will be reaching out to most businesses in the community for help. The response I have gotten so far has been incredible, I am going to make it official and have a letter, and some businesses need that. The letter will be completed tomorrow and start sending out. If you know of anyone who is willing to donate we are willing to take the money and put toward a good cause. We are partnering with communities and schools. Every penny that is spent on school supplies that is left over will be put into our schools. It says in this community that is what is important to me. I am really pumped about it. We meet every week if anyone wanting to donate their time and services I will take that. I want to reiterate on the Little League Program how wonderful they were organized this past weekend. I spent my entire childhood in Little League that is what I lived for; it was for Little League Baseball and my brother after me. I am very passionate about that and I was happy to see over a thousand people there every day. It was wonderful to see the impact on these kids' lives; these kids may not ever get to do that again, to see that and witness and volunteer and bring John along. John was there every day, that shows he wants to help in the community and I appreciate that John. It was a good time I enjoyed helping and seeing all the kids enjoy and all the cheering it took me way back. I also think that we have a bunch of athletics although we didn't have one this tournament we

did have some representation this year. It will be the 11/12 year old boys. They will go to Indiana in a couple of weeks to represent Richlands as well as two (2) girl teams 9/10/11 year olds and 11/12 year olds both went to State this year. We have some talent coming up that is awesome. They both fell short but both in the final four. One of them finished in the top 2, we are really proud of them and give them a shout out. Summer Fest, we all had great things to say didn't hear any bad things. I thought it was fantastic can't wait until it continues to grow and get bigger.

Mayor Cury - You are suggesting changes do you have a copy that you can share with Council?

Mike – I think John is going to be sending a copy of all the changes.

John - I have a copy if you would like one.

Mayor Cury - I think everyone should get it so we can look over it.

Mike - I think that was the plan, we were going to discuss everything that was altered. If you have a change to make, he put it all together and highlight what that change would be.

Mayor Cury - John you can send by email. I think all the members should have it, it is a good thing.

Mike - Any changes I made they are editable let me know.

Mayor Cury – “Mayor Comments”

Mayor Cury - I have been home for a while and I want to thank everyone for their concerns and messages, it means a lot. I had a call from CH Wallace he is the Mayor of Honaker, Connie he said he had worked with you previously, I want to pass this on to Ramp-Up & Andrea, John, if she could contact Mayor Wallace I have his number, what he is trying to do he said previously Connie provided him the schedule of events so they don't have conflict with the Richlands events. John I will give you his number and you can give to Andrea so she can send a list of our events. We received an email about a Boy Scout request I tried to think of a lot of things but did you guys come up with anything? I think they were very interested in Rec Park, things to try to help the Scouts achieve some of their awards.

John - We have not come up with anything that is feasible and not costly.

Mary Ann - Rec Commission meets Monday night we can talk again to see if there is anything we can do, maybe at the access point.

Mayor Cury - I was thinking about that as an idea for them Mary Ann but that will be under the Rec's domain. It has to be something they can do and do at a reasonable cost. I just wanted to mention they are requesting some help. Boy Scouts is an excellent organization.

Mayor Cury - John had sent an email to Logan and myself on June 22. It says I have attached to preliminary options for the drive-thru, the first option is smaller and is essentially is just a tube system that would be located at the sidewalk. The second option is a similar system with a canopy. Option #1 would be much cheaper \$15K to \$20K less and I think would be less noticeable when taking in to account the aesthetics of the building compared to building a canopy on the side of the building. What are your thoughts? I replied this, "I have looked at the designs that were submitted let me sleep on it a few days and I will get back to you". Frankly, I have not had an opportunity and John I want to apologize. My thoughts and I talked to Logan about this we were presented with "Design A" and "Design B", both are very nice they have different aesthetics of the building. There are questions I had that I don't know how to answer like traffic patterns on how they pull into these things. Drive-thru seems to catch on and as they do they will catch on. I just wondered about the traffic flow around the Town Hall for example if you go to the bank drive-thru on a busy day it can be backed up into the street. I don't know that would happen I am just trying to foresee the future. That being said my particular thought was this is something that is greater than two (2) Councilmembers, and he said the whole Council needs to be part of so we all have a stake in it and put thought into it and I know we need to do it relevantly quickly so we don't lose this money. John I would suggest since we are going to have another meeting sometime soon maybe you could distribute those plans to all the members of Council and we can discuss it at the meeting as a whole. I think it is more profitable and more invested in it rather than just two (2) people doing this and we all have a stake in it. It is a wiser decision. That is my thought and hope the Council will go with me on that.

Mayor Cury - I have had several calls at home from concerned citizens, John I have spared you I was lax, but I will get them to you. I know you are doing everything you can do and I will try to get to you in a day or two. It helps if you can work directly with them to solve those issues.

Mayor Cury - I had several Veterans to contact me about the role of the Town for Memorial Day. I think we had the Flags up and on Flag Day and they were hoping there could be more, it is hard to do everything all the time with limited number of volunteers and resources and I did not say that to them. I want to take this opportunity to recognize Memorial Day and what it is. Memorial Day is a National holiday established by the Federal Government to recognize people who have soldiers, sailors' or airmen who have given their life for their country. It is not Veterans Day it is in November. I hope we can take a moment right now as Council a moment of silence to recognize all those people in this Town and this Country who have died and give the ultimate sacrifice, "Moment of Silence" please. It is a small token to recognize them in such a way but they are very deserving. I recently talked to a family from Jewell Ridge and they were describing great uncles whose families were demolished in War War II it really comes home when you think about it. Flag Day is June 14 it is a general day has a special meaning but I am going to jump to July 4, they ask me to talk about these things as a Mayor and a member of the governmental body. Independence Day, July 4 is a whole lot of fun, I was not able to enjoy like I normally do, you have heard your whole life we have hamburgers, hot dogs and all that behind it is a greater meaning of Freedom. In 1776 when the Declaration of Independence was adopted by Congress the Continental Congress we were declared independence from tyranny. I want you know something, when we declared Independence in Great Britain not everybody in the colonies was on board, they were

divided it was not a big group, about getting free there were thousands and thousands that wanted to stay loyal to the British government. I think it speaks to the fact that we are always divided but some way we have been united until this very day to have a country, we find this way and we find this path. Morgan you were talking about it and we talk about it all the time that is why history is so important it is proof that we have overcome this division. There is another reference I will make and it is important for us to remember as citizens of this Town and this country, tomorrow is July 14 it is French Independence Day that does not mean a whole lot to us except it was in 1789 and that is just a few years after 1776 and the French Revolution was absolutely influenced by the desire for freedom from America. The liberties that we fought for spread to France and if you think that is the end of it and to the French Monarchy it isn't, look at Cuba today people in Cuba are wanting their freedom for the tyranny they have suffered. When we treasure American Freedom we treasure something truly unique and it is ours and we must protect it always. I speak to the Veterans who spoke to me about liberty and freedom and what a valuable thing it is and it is so easy to slip thru our hands. Let us hold on to this dear people of Richlands.

Mayor Cury – “Attorney Comments” – Bob Altizer

Bob - I will take just a moment to report to Council that you are aware some citizens of the Town filed complaint against the Town of Richlands and individual members of Council, Mayor and the Town Manager regarding the adoption of the Tax Ordinances and the physical budget on June 21. That lawsuit was filed on 29 of June for 11:00pm, a copy of that complaint was put on my desk the following morning at 9:00am; the Town was served on that day June 30. In the lawsuit they were seeking temporary and permanent declaratory relief and injunctive relief regarding the budget and for tax ordinances. They were requesting that it be declared null and void and the court enjoined the Town from enforcing those ordinances and budget and the court enjoined both temporary and permanently from allowing the ordinances to go into effect and award attorney fees. They give us a notice on a hearing for temporary injunction on 2:00pm that afternoon on June 30. On behalf of the Town, myself and law partners we got our heads together and information working with John and we appeared in court that afternoon at 2:00pm. The court took evidence and considered the filings and the exhibits, the Statutes and the Charter, after reviewing that certain findings and certain holdings basically the finding of the courts the requirements for the adoption of the budget and the tax ordinances were properly carried out and compliance with state code and with the Charter of the Town of Richlands and was denied the temporary junctive relief that the complaints were seeking. An order reflecting the courts findings and rulings is being compared and currently with the attorneys of the complaints for their review and hopefully we will be getting that order in fairly soon. The serve on the Town was on June 30 we have 21 days to answer that complaint. I have checked with John and your liability carrier for the Town is considering what coverage is available and who is covered and I think that is being worked out; the attorney is going to be provided to defend this lawsuit going forward. That is where it is and I wanted to report to Council about that.

Mayor Cury - Thank you Mr. Altizer we greatly appreciate you.

Mary Ann – I would like to comment on the lawsuit I wonder and I am not asking you to answer right now Mr. Altizer but the citizens that may be part of that should think about what the legal fees are costing the Town of Richlands, three (3) attorneys in court that day and continue to have to work, just a statement I would like to make. In closing I was blessed to attend a prayer breakfast this past Saturday morning at the Tabernacle, it does not matter to me Republican, Democratic or Independent or what party you are but there happened to be Republican candidates, I wrote down a quote from Winsome Sears spoke it made me really think about our Town she said “Rome was pulled apart from within not from without”, we have all heard tonight and I compliment Mr. Erp for his excellent speech, he may have been a little nervous but I thought everything he had to say pertained to our Town. Also as Winsome Sears said she is really tired of division.

Mayor Cury - “Manager’s Reports” – John O’Daniel

John – Most of the items I will put on hold until the next Council meeting.

Mayor Cury – In your report “a” thru n” we will hold. We can’t have executive session. Is there any other business to come before the Council?

Mary Ann - I do have a question, I knew that Councilman Hurst could not be here because of a family matter and Councilman Plaster sent an email with a very thorough report, was there any report or notice of why Councilman Ratliff was not present?

Mayor Cury - I don’t know Mary Ann, I did not know that he was not going to be here, Mike you may want to elaborate on that.

Mike - I got a text from Jeff Hurst saying that he received a text from Doug at 5:59pm.

Mary Ann - We have spoken a lot recently about attendance and there are things that come up and I pray it is not a family emergency with Councilman Ratliff but if that is not the case I think it is very inconsiderate and disrespectful when you get last minute notice therefore you cannot conduct a meeting. We all have to schedule a time to meet again in the near future.

Mayor Cury - I will add one thing, in reading the minutes the meeting on June 14 the discussion to zoom there was no motion to put that into effect. It might be that Council may want to rethink, that may have an opportunity maybe to as Logan could not be here physically or Jeff or Doug. It is something we may want to reconsider it is my thinking but we can’t do it tonight.

Mayor Cury - I was hoping we could Recess the meeting and I will need your help Mr. Altizer, perhaps on June 20 at 6:00pm.

Richard - Are we going to look at Recessing without taking additional public comments just completing what was left on the agenda?

Mayor Cury - My impression but will have to refer to the attorney to make sure we are handling correctly, Mr. Altizer can you take a minute to make sure we are handling correctly? We are talking about the agenda we have been working on tonight. Can we Recess this meeting properly until next Tuesday and continue where we left off?

Bob - Give me an opportunity to research that, I think you can call a "Special Called Meeting" by the Mayor or three (3) members of Council according to the Charter. You really didn't have a meeting tonight because you didn't have a quorum. The Charter provides for at least one (1) regular meeting per month. Let me get with John so we can give the proper notice for "Special Called Meeting". You can always have a "Special Called Meeting" and consider these things on the agenda for today as long as you give the proper notice and you have given a notice of at least three (3) working days.

Mayor Cury - I just want to make sure as the Mayor running this particular meeting that we are handling in the balance of the law. I want to thank you for your careful consideration.

Richard - It is my opinion that we can't Recess this meeting but it is technically not a meeting, would it be better to have a "Special Called Meeting".

Bob - My thinking it would be better to call it a "Special Called Meeting" and give notice of all the things you are going to consider in that "Special Called Meeting" and that would be the things you had on the agenda today. You can do anything in a "Special Called Meeting" that you do in a regular meeting.

Mayor Cury - We received public comment.

Bob - I think as far as the ordinances are concerned the advertising is going to start tomorrow and giving a public hearing on those ordinances for August 10; the public hearing will be on August 10.

Mayor Cury - If they want to speak on drain pipes can they speak again.

Bob - I think the "Special Called Meeting" is for things noted for the "Special Called Meeting".

Mayor Cury - I just want to be clear about it we have people here that have spoken on these issues and I did not want to mislead anybody. I just did not want any misunderstanding and be clear on what we can do.

Bob - The Charter also calls that "Special Called Meetings" called by Mayor or any three (3) members of Council and prescribe given the method there of provided that the notice of each special shall contain a statement of the specific item or items of business to be transacting and no other business shall be transacted a such meeting except by unanimous consent of all the Members of Council.

Mayor Cury - That clarifies it and that is what I was really looking for.

Mike - Based on what you are saying we can go ahead and schedule a "Special Called Meeting" now if we like.

Mayor Cury - We need a meeting.

Richard - Can we call the meeting to take Items 4, 5, 6, 12 and 13 can we advertise that way? Those are the items that we did not cover on the agenda.

Bob - You can't address tonight because you didn't have a quorum but you can have a "Special Called Meeting" to cover those issue provided that you provide the proper notice that the items are going to be consider and acted on at that time.

Mayor Cury - It makes it very clear and the public is aware what we are trying to do properly, any questions? John I will get with you and sign the document and get the agenda correctly. I want to thank everybody for coming tonight and all your concerns while some things seems to be complaints we all have them, with that so much civic output it far outweighs the negative and even the negative is meant to help that is what it is about. Negatives if you turn them right it is positives. Thank you. Meeting is over.

Rodney D. Cury, Mayor

Connie Allen, Town Clerk

**RESOLUTION
R-2021-08-01**

Appointment of the Town Attorney

WHEREAS, pursuant to Section 3.9 of the Richlands Town Charter the Town shall appoint a town attorney, for an indefinite term who shall be an attorney-at-law licensed to practice under the laws of the Commonwealth. The town attorney shall receive such compensation and fees as shall be provided by the council by ordinance or resolution. The town attorney shall have the following powers and duties:

- a. To be legal advisor of the council, the town manager, and all departments, boards, commissions, and agencies of the town, in all matters affecting the interest of the town and shall upon request furnish a written opinion on any question of law involving their respective official powers and duties;
- b. To prepare, at the request of the town manager or any member of the council, ordinances for introduction and, at the request of the council or any member thereof, shall examine any ordinance after introduction and render his or her opinion as to the form and legality thereof;
- c. To draw or approve all bonds, deeds, leases, contracts, or other instruments to which the town is a party or in which it has an interest; and
- d. To represent the town as counsel in any civil case in which it is interested and in criminal cases when so required by the town council. (2013, c. [519](#))

WHEREAS, the previously appointed town attorney/ law firm's service to the town ended on June 30th, 2021

NOW THEREFOR BE IT RESOLVED that the firm that the firm Gillespie, Hart, Altizer, and Whitesell PLLC will bill at a rate of \$200 per hour, milage billed at the federal rate of \$0.57 per mile, postage reimbursed based on actual cost, and copies will be billed at \$0.50 per page; and

NOW THEREFOR BE IT RESOLVED that the firm Gillespie, Hart, Altizer, and Whitesell PLLC is appointed as Town Attorney to perform the duties described in Section 3.9

The Town of Richlands Town Council,

Date

Rodney D. Cury, Mayor

LAW OFFICES
GILLESPIE, HART, ALTIZER & WHITESELL, P.C.

179 Main Street/P.O. Box 718
TAZEWELL, VIRGINIA 24651

Telephone No.: (276) 888-6525
Facsimile No.: (276) 888-6127

CARL C. GILLESPIE, (1909-2002)
HARRIS HART II (1928-2001)
CARL C. GILLESPIE, JR. (Retired)

ROBERT B. ALTIZER
ERIC D. WHITESELL
F. BRADLEY PYOTT (VA & WV)

MICHAEL A. THOMAS
WILLIAM C. HUNTER, JR.

May 25, 2021

John O'Daniel, Town Manager
Town of Richlands
200 Washington Square
Richlands, VA 24641

In Re: Town of Richlands RFP - Town Attorney
Proposal and Qualifications of Gillespie, Hart, Altizer & Whitesell, P.C.

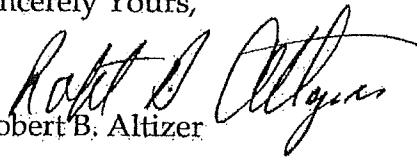
Dear John:

Enclosed you will find the Proposal for Legal Services and Qualification Statement for Gillespie, Hart, Altizer & Whitesell, P.C. relative to the Town of Richlands' recent advertisement for the position of Town of Richlands attorney.

Please do not hesitate to contact me if you have any questions in this regard. We are available at your or the Council's convenience to discuss any or all of the particulars set forth in our application and qualifications as referenced. We look forward to hearing from you.

With this I remain,

Sincerely Yours,


Robert B. Altizer

RBA/mam
encl.

Town of Richlands Request for Proposal - Legal Services

Proposal for Legal Services:

Proposal of: Gillespie, Hart, Altizer & Whitesell, P.C. ("GHAW")
179 Main Street, Tazewell, Virginia 24651
(276) 988-5525 (o); (276) 988-6427 (f)

Main contact:

Robert B. Altizer, Esq. (raltizer@ghawlaw.com)

Other Attorneys available in the firm:

Eric D. Whitesell, F. Bradley Pyott, Michael A. Thomas (associate),
William C. Hunter, Jr. (associate)

Billing Rates:

Normal billing rates for the partners in the firm are \$275.00-\$300.00 per hour. We offer a discounted billing rate to the Town of Richlands of **\$200.00 per hour.**

Expenses:

Postage is billed for reimbursement at the prevailing rates as charged by the United States Post Office or any common carrier customarily used for the handling of general shipping needs (UPS, FedEx, etc.).

Mileage is charged at the prevailing federal rate, currently at \$0.57 per mile.

Copies are billed at \$.50/page, for any bulk copying in excess of 100 pages/mo. (Billed at discretion of GHAW).

Insurance Coverage:

Our professional liability coverage includes \$1,000,000.00 occurrence limit and \$2,000,000.00 aggregate limit.

Memberships:

Local Government Attorneys of Virginia ("LGA"), since 2002

We certify that no known current conflicts exist that would preclude GHAW or any of its individual attorneys from representing the Town of Richlands.

Town of Richlands Request for Proposal - Legal Services

GHAW Qualifications:

All partners in the firm have over 100 years of collective legal experience in the general practice of law in both civil and criminal matters, including, but not limited to, civil and criminal litigation, and a wealth of experience in other general areas of the practice of law (i.e., criminal and civil prosecution and defense; landlord/tenant; collections; real estate and title work, land use and partition; domestic relations; estate and tax planning). More specifically, the firm, in its continual role as counsel for the Town of Tazewell for over 50 years, has extensive experience as a legal advisor in all facets of municipal law practice including, but not limited to, the following areas:

- Prosecution of misdemeanors, traffic violations and Town ordinances in General District Court, and the prosecution of appeals of such matters before the Circuit Court
- Deed, Lease, Contract, Franchise and Bond preparation, review and/or approval
- Title examination and property research
- Ordinance and Resolution drafting, inclusive of Town Code modification and amendment, and public hearing notice
- Freedom of Information Act FOIA interpretation and compliance
- Town Charter interpretation and compliance oversight
- Creation, implementation and compliance for development and operation of a Town Planning Commission, and a Board of Zoning Appeals (in accord with Virginia Code §§15.2-2210 and 15.2-2308, respectively)
- Creation, implementation and compliance for development of an Industrial Development Authority (in accord with Virginia Code §15.2-4900)
- Town Code enforcement via court action, collections

All attorneys are in good standing with the Virginia State Bar, and regularly attend continuing legal education seminars to maintain their licensure. The firm has an extensive law library in addition to full legal research capacity as offered through its contract with LexisNexis.

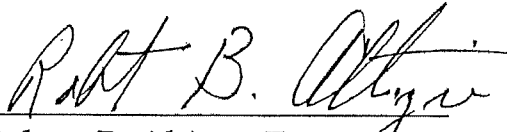
Representative Client History:

Town of Tazewell (HH II, FBP)	1966 - present
Va Dep't of Transportation, eminent domain (RBA)	1978-1982; 2007 - present
Tazewell County (RBA)	1980
Tazewell County Water & Sewer Authority (RBA)	1983
Tazewell County Airport Authority (RBA)	1984
Tazewell County Dept. of Soc. Serv. (FBP, adjunct)	1994 - present

References:

Todd Day, Manager, Town of Tazewell
Jim Parrish, VDOT Regional Eminent Domain Coordinator
Rex Tester, Director, Tazewell Co. Dep't. of Soc. Services (retired)

Submitted this the 25th day of May, 2021.



Robert B. Altizer, Esq.

Town of Richlands			
PAID CHECKS REPORT			
Check#	Paid To	7/9/2021	
		Amount	Description
10254	ADVANCE AUTO PARTS	\$1,431.83	ADVANCE-ALL DEPTS-PARTS AND SUPPLIES
10255	ALERT-ALL CORP.	\$2,991.00	ALERT-ALL-FIRE SAFETY SUPPLIES PO F1993
10256	AMERICAN CARPET CARE, INC.	\$27,212.50	JUNE 2021 MOWING/WEED EAT/TRASH P'UP/TRACTOR MOW
10257	AMERIGAS -7089	\$216.37	AMERIGAS-CNX FIRE SAFETY TRAINING-BILLABLE
10258	ANTHEM BLUE CROSS BLUE SHIELD	\$547.20	ANTHEM-REFUND-CLAIM #66584174 PMC
10259	APPALACHIAN AGENCY FOR SENIOR CITIZENS	\$600.00	AASC-JULY 2021 PUBLIC TRANSIT
10260	APPALACHIAN AGGREGATES, LLC	\$2,488.79	APP AGG-ST-STONE
10261	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE	\$215.69	ST SHOP-24 AA ALK BATTERIES/PAPER TOWELS/WATER
10262	ARAMARK UNIFORM SERVICES	\$1,194.82	ALL DEPTS UNIFORMS
10263	BADGER METER	\$2,496.00	WATER METERS, BOLTS, NUTS, GASKETS PO L83510
10264	BLUE RIDGE POWER AGENCY	\$8,138.08	BRPA-MAY 2021-CONSULTING/LEGAL/ENGINEERING SVCS
10265	BWB ENTERPRISE	\$200.00	WWTP-8 PAPER TOWEL MULTI-FOLD WHT 4000/CS
10266	CITGO WATER	\$936.33	CITGO WATER-WTP CHLORINE PO 7814
10267	CLINCH VALLEY MEDICAL CENTER	\$860.00	REC PARK-LIFEGUARDS, NEW HIRES-DRUG TESTS
10268	CLINCH VALLEY REPAIR, INC.	\$3,360.00	FIRE-CNX TRAINING-56 20LB FIRE EXT RECHARGES-BILLABLE
10269	CMC SUPPLY, INC.	\$2,628.35	CMC SUPPLY-LINES-METERS AND RELATED PO 83512
10270	COCA-COLA BOTTLING CO, INC.	\$1,010.12	COCA COLA-REC PARK CONCESSION PO 2766
10271	COLE ELECTRIC, INC.	\$1,500.00	LINES-BIRMINGHAM SEWER-PUMP REPAIR PO L83484
10272	CREATIVETIME SOLUTIONS	\$140.00	TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES
10273	CUES, INC.	\$3,094.03	CUES-LINES-I & I-PIPES, SLEEVES PO L83477
10274	D & T ENTERPRISES	\$82.51	D & T-LINES-I & I-DRILL BITS, HEX HEAD CAP SCREWS
10275	FRAZIER TIRE AND AUTOMOTIVE	\$100.00	PD #56-TOW FROM RICHLANDS PD TO RAMEY TAZEWEEL
10276	GKD-USA, INC.	\$1,890.62	WWTP BELT PRESS-FILTER BELT
10277	GRAINGER	\$26.28	GRAINGER-WTP-MINI INCAND BULBS FOR TURBIDIMETERS
10278	HOME NURSING CARE, INC.	\$350.00	HOME NURSING CARE-RESCUE-OXYGEN PO 3085
10279	HOMETOWN GROCERY, LLC	\$89.96	GRANT'S SUPERMARKET-REC PARK CONCESSION PO RP2768
10280	IDEXX DISTRIBUTION, INC.	\$425.01	WWTP-VESSELS W/ST20 PACK, 2 GAMMA IRRAD COILERT
10281	INTERSTATE EXHAUST & TIRE, INC.	\$100.00	PD #53-LABOR ON EXHAUST
10282	INTOXIMETERS	\$145.00	INTOXIMETERS-PD-1-DRYGAS PO 304825
10283	ITRON INC.	\$5,745.35	ITRON-W/S/E-METER READING SOFTWARE MAINT 21-22
10284	JERRY'S AUTO SERVICE	\$2,539.70	ST #621-REPAIRS/LABOR/FIRE, RESCUE
10285	JIM'S PRECISION BODY WORKS INC.	\$1,806.00	PD #32-REPAIRS TO FR BUMPER, FRONT LAMPS, REAR BUMPER
10286	KEGLEY SERVICE CENTER	\$400.00	EL-#970-TOWING FR RICHLANDS TO BRISTOL PO EL93584
10287	KIDD TIRE AUTO PARTS	\$1,963.56	FIRE #526-4 TIRES, ST #620 1 TIRE
10288	LAW ENFORCEMENT SYSTEMS, INC.	\$76.00	PD-ACCIDENT INFO EXCHANGE PO 304841
10289	LAWMEN SUPPLY COMPANY, INC.	\$3,408.25	RESCUE/POLICE UNIFORMS PO R3033
10290	LEXISNEXIS RISK SOLUTIONS	\$495.87	LEXIS NEXIS-APPLY GOVT ACCT PRIN REL#31
10291	LOWE'S	\$3,496.32	LOWE'S-ALL DEPTS-CLEANING SUPPLIES, MATERIALS, SUPPLIES
10292	LUSK DISPOSAL SERVICE, INC.	\$2,218.48	LUSK-WWTP/CVMCIUNE 2021 HAUL SVC
10293	MARK E. ISON	\$1,500.00	MARK E ISON-IT-JULY 2021 MONTHLY SUPPORT PO 304851
10294	NORTHERN SAFETY CO., INC.	\$79.20	ST/SANT-FILTER PAK 40/BOX (2), 12-SAFETY GLASSES
10295	OLD DOMINION SLUSH PUPPIE	\$1,700.00	OLD DOMINION SLUSH PUPPIE-REC-CONCESSION EXP PO 2771
10296	OUTDOOR COUNTRY	\$78.34	OUTDOOR COUNTRY-WWTP-DELUXE SINGLE HARNESS PO 81512
10297	PACE ANALYTICAL SERVICES, LLC	\$1,013.50	WTP-TESTING, WWTP-AMMONIA TESTING-JUNE 2021
10298	PRECISION CALIBRATION SYSTEMS, LLC	\$815.00	WWTP-CALIBRATION OF EQUIPMENT
10299	PRIORITY MEDICAL CLAIMS, INC.	\$4,056.39	PMC-JUNE 2021 RESCUE COLLECTIONS
10300	QUADMED, INC.	\$2,849.90	QUADMED-RESCUE-MEDICAL SUPPLIES PO 3088
10301	QUIKRETE COMPANIES	\$776.74	QUIKRETE CO-LINES-63 50H COMM BLACKTOP PATCH PO L83482
10302	RAMEY RICHLANDS	\$955.08	RESCUE #555-REPL THERMOSTAT, OIL PRESS SWITCH FAULTY
10303	RAVEN SUPER MARKET	\$35.89	RAVEN SUPER MKT-WWTP-KEY, PULLEY PO 81506
10304	RICHLANDS FARM BUREAU	\$1,121.62	RLNDS FARM BUREAU-ST-3 GRAVEL MIX PO 14406
10305	RICHLANDS HOME SUPPLY	\$3,096.00	COAL MINERS MEM/TN HALL RED MULCH PO 14398
10306	RICHLANDS POOLS & SPAS	\$5,156.69	REC-POOL CHEMICALS, SUPPLIES FOR SEASON
10307	RUMSEY ELECTRIC CO.	\$5,430.00	W/S/E-ITRON PANASONIC'S PROTECTIPLUS 5 YEARS PO UT0001
10308	SD MYERS, LLC	\$1,598.00	EL-TRANSFORMER-INSPECTION, MAINTENANCE PO EL93527
10309	SILVER SPUR SUPPLY, INC.	\$2.99	SILVER SPUR-ST-PAINT ROLLER PO 14409
10310	STATE ELECTRIC SUPPLY COMPANY	\$6,158.46	STATE ELECTRIC-WTP-FLUORIDE PRJ-STREET LIGHTS, LV, HV
10311	STEPHEN W. GOOCH, PC	\$2,133.49	STEPHEN W GOOCH, PC-SERVICES RENDERED THRU 6/16/21
10312	T. SHEA COOK, P.C.	\$120.00	T SHEA COOK-PD-COURT COSTS
10313	TEEN VENTURE	\$173.00	TEEN VENTURE-JUNE 2021 DONATIONS COLLECTED
10314	THOMPSON & LITTON, INC.	\$41,803.52	T & L-WWTP/WTP JUNE 2021-UPGRADES/IMPOVE
10315	TRACTOR SUPPLY COMPANY	\$25.63	WTP-SS BOLTS FOR WASTE BASIN CHECK VALVE
10316	TRUCKPRO, LLC	\$750.49	TRUCKPRO-SANT #628-AIR TANK PO 14287
10317	ULTRA PETROLEUM	\$18,040.76	ULTRA-ALL DEPTS-FUEL
10318	USABLUEBOOK	\$406.72	WWTP-OAKTON ELECTRODE, 2 CAP MEMBRANE KIT, CLEAR AUTOCLV BAGS
10319	UV DOCTOR LAMPS, LLC	\$2,257.08	UV DOCTOR LAMPS-WWTP-UV TREATMENT-DISINFECTION PO 81513
10320	VANCE GRAPHICS	\$192.00	VANCE GRAPHICS-RESCUE SIGN-SPEC ORDER BULBS PO EL700413
10321	VIRGINIA UTILITY PROTECTION SERVICE, INC.	\$16.80	VUPS-MISS UTILITY-JUNE 2021-16 TRANSMISSIONS
10322	WORLDPOINT ECC, INC.	\$395.00	RESCUE-4 FOR LIFE FUNDS ADV MP VENOUS TRNG L ARM LT
10323	WORLDWIDE EQUIPMENT-HERITAGE	\$920.01	SANT #625-MANIFOLD-AIR INTAKE
10324	WYTHEVILLE OFFICE SUPPLY, INC.	\$1,153.96	WYTHEVILLE OFFICE-PD-OFFICE SUPPLIES
10325	ZOLL DATA SYSTEMS	\$298.00	ZOLL DATA SYSTEMS-RESCUE-JUNE 2021 EMS CHARTS
	Total Checks:	\$191,730.28	
	AMP (MAY 2021)	\$372,150.30	
	MORGAN STANLEY (MAY 2021)	\$30,688.32	
	ANTHEM (MAY 2021)	\$110,769.00	
	VRS (APRIL 2021)	\$69,410.45	
	GRAND TOTAL	\$774,748.35	

Town of Richlands				
PAID CHECKS REPORT				
6/9/2021 to 7/8/2021				
Check#	Paid To	Description	Check Date	Amount
10175	APPALACHIAN AGGREGATES, LLC	APPALACHIAN AGG-WWTP-43.08 TNS #57 LIMESTONE PO 81504	6/18/2021	\$613.90
10176	ARAMARK UNIFORM SERVICES	ARAMARK-TN HALL-EL/WWTP/LINES UNIFORMS	6/18/2021	\$94.29
10177	ASHTON POTTER USA, LTD.	ASHTON POTTER-540,000 CIG TAX STAMPS PO FIN6115	6/18/2021	\$3,078.00
10178	BAILEY, KENNETH EDWARD	Utility Refund for 808606.00 96	6/18/2021	\$98.89
10179	BERRY, HUNTER	Utility Refund for 404560.00 95	6/18/2021	\$193.90
10180	BRADLEY BEAVERS	WTP-SUPPLIES, COFFEE, TOILET PAPER, PAPER TOWELS PO 8177	6/18/2021	\$124.10
10181	CHARLTON, ALEXANDER JAMAL	Utility Refund for 11011544.00 92	6/18/2021	\$139.87
10182	CLIFTON, JENIFFER JEWEL	Utility Refund for 505052.00 91	6/18/2021	\$169.20
10183	COLE ELECTRIC, INC.	COLE ELECTRIC-WWTP PUMP REPAIR PO 81497	6/18/2021	\$1,500.00
10184	CREATIVETIME SOLUTIONS	CREATIVETIME SOLUTIONS-TIME & ATTENDANCE WEB HOSTING-AL	6/18/2021	\$140.00
10185	DAVIS, MICHELLE M.	Utility Refund for 809356.00 96	6/18/2021	\$175.75
10186	EARL COLE INC. DBA-THE VOICE	THE VOICE-FIN OFFICE-1 YEAR SUB TO THE VOICE PO FIN 6141	6/18/2021	\$50.00
10187	FIRST COMMUNITY BANK	REC-CONCESSION, PD-PHONE, FIN OFF-CLEANING SUPPLIES	6/18/2021	\$3,514.03
10188	HALE, CAROLINE ELISE	Utility Refund for 605600.00 94	6/18/2021	\$152.47
10189	HARVEST APOSTOLIC CHURCH	Utility Refund for 15010168.00 96	6/18/2021	\$222.69
10190	HARVEST APOSTOLIC CHURCH INC.	Utility Refund for 15010172.00 96	6/18/2021	\$117.57
10191	KIDD TIRE AUTO PARTS	KIDD TIRE-PD #55-4 TIRES/M & B/TIRE DISP/ALIGNMENT PO 304793	6/18/2021	\$664.48
10192	LAWSON, VICTOR	Utility Refund for 505038.00 97	6/18/2021	\$73.34
10193	MCGLOTHLIN, PHILLIP KAIN	Utility Refund for 12013088.00 94	6/18/2021	\$107.98
10194	MEDICAL SERVICES OF AMERICA	Utility Refund for 1404058.00 98	6/18/2021	\$195.67
10195	MEDICAL SERVICES OF AMERICA	Utility Refund for 1404060.00 98	6/18/2021	\$203.97
10196	RICOH USA INC.	RICOH-PD-SQ ROOM-B/W, COLOR COPIES PO 304827	6/18/2021	\$101.99
10197	RICOH USA, INC.	RICOH-FIN OFFICE-RENT/MAINT/ADD'L COPIES	6/18/2021	\$636.97
10198	SPECTRUM BUSINESS	WWTP-580 INDIAN CREEK-TELEMETRY, REC PARK	6/18/2021	\$159.93
10199	SPENCER, BRITTANY NICHOLE	Utility Refund for 605644.00 93	6/18/2021	\$278.80
10200	TAZEWELL COUNTY CHAMBER OF CO	TAZ CO CHAMBER-1/1/21-1/1/22 MEMBERSHIP FOR TOR	6/18/2021	\$320.00
10201	TAZEWELL COUNTY HEALTH DEPT	TAZ CO HEALTH DEPT-REC PARK-FOOD PERMIT-ANNUAL	6/18/2021	\$40.00
10202	TREASURER, DIVISION OF CONSOLID	TREAS, DCLS-WTP-COLIFORM TEST KIT PO 8176	6/18/2021	\$303.75
10203	VA DEPARTMENT OF TAXATION	VA DEPT OF TAX-LIEN	6/18/2021	\$85.00
10204	VERIZON	REC, PD, FIRE, TANK VAULT, WTP, DTF	6/18/2021	\$796.36
10205	VERIZON WIRELESS	VERIZON WIRELESS-CELL PHONES-FIN/DTF/PD/IT/RESCUE	6/18/2021	\$1,242.62
10206	WATTS, PATRICIA E	Utility Refund for 404414.00 98	6/18/2021	\$108.01
10207	W-L CONSTRUCTION & PAVING, INC.	W-L CONST-ST-ASPHALT	6/18/2021	\$1,154.44
10208	BLUE SHIELD TACTICAL SYSTEMS LLC	BSTS-PD-BENDER, T-FORCE OPTIONS INSTRUCTOR PO 304831	6/21/2021	\$325.00
10209	VOID	VOID	6/25/2021	\$0.00
10210	EARL COLE INC. DBA-THE VOICE	ALL DEPTS-ADVERTISING/PUBLIC NOTICES/JOB POSTINGS	6/25/2021	\$1,784.00
10211	ELLIS OWENS	ELLIS OWENS-CHILLERZ-REFUND SUMMER FEST	6/25/2021	\$70.00
10212	JESSICA REYNOLDS-LAWRENCE	JESSICA LAWRENCE-REC-CASH REG RECEIPT PAPER PO RP2765	6/25/2021	\$35.47
10213	KEITH REYNOLDS	K REYNOLDS-FIRE-5 CS WATER 40 PK PO F1991	6/25/2021	\$25.52
10214	MIKE CUMBO	MIKE CUMBO-PIG N OUT-REFUND SUMMER FEST	6/25/2021	\$65.00
10215	POINT BROADBAND	POINT BROADBAND-DTF-INTERNET SVC PO 304842	6/25/2021	\$69.95
10216	PROFESSIONAL MAIL SERVICES, INC.	PMSI-WTP/CROSS CONNECTION INSERT JUNE 2021	6/25/2021	\$205.47
10217	PURCHASE POWER	PURCHASE POWER-POSTAGE-W/S/E AND FIN OFFICE	6/25/2021	\$520.99
10218	SPECTRUM BUSINESS	SPECTRUM-WWTP-395 SCOTCH RD TELEMETRY	6/25/2021	\$70.68
10219	TRAVIS BENDER	T BENDER-PD-BRISTOL-2 DAYS LUNCH PER DIEM	6/25/2021	\$28.00
10220	TREASURER OF VA - DEPT OF PROFES	TREAS, DPOR-WTP-BACKFLOW PREV RENEWAL	6/25/2021	\$75.00
10221	TRI-CITIES/SW VA REGIONAL GROUP	LEGAL SERVICES AD, JOB POSTINGS	6/25/2021	\$1,229.60
10222	VERIZON	VERIZON-963-2189 FIRE/RESCUE/FIN OFF FAX LINE	6/25/2021	\$96.87
10223	TIMOTHY GIBSON	TIM GIBSON-NEKO PARTY RENTALS LLC-BOUNCY HOUSES ETC FOR S	6/25/2021	\$600.00
10224	VICTOR LAWSON	VICTOR LAWSON-SUMMER FEST MUSICAL PERFORMANCE	6/25/2021	\$600.00
10225	BLUEFIELD MONUMENT CO. INC.	BLUEFIELD MONUMENT-COAL MINERS MEMORIAL-ENGRAVING 12	6/29/2021	\$2,400.00
10226	COMMONWEALTH OF VA-ENERGY AS	COV-ENERGY ASST- OVER PMT COOLING	6/29/2021	\$800.00
10227	CRAIG SMITH	CRAIG SMITH-SUMMER FEST-ENTERTAINMENT	6/29/2021	\$600.00
10228	JOSEPH YOUNG	J YOUNG-SUMMER FEST-MAGIC SHOW PERFORMANCE	6/29/2021	\$500.00
10229	LILLIAN COMER	LILY COMER-ENTERTAINMENT FOR SUMMER FEST	6/29/2021	\$100.00
10230	TIM SINGLETON	TIM SINGLETON-DJ SVC SUMMER FEST	6/29/2021	\$250.00
10231	A & S SANITATION, INC.	SUMMER FEST PORTABLE TOILETS (4)	6/30/2021	\$460.00
10232	JUSTIN HALL	JUSTIN HALL-WTP-2 DRIVE BELTS FOR ACTUATOR PO 8181	6/30/2021	\$9.10
10233	MOORE, RYAN WAYNE	Utility Refund for 11011594.00 93	6/30/2021	\$217.58
10234	PITNEY BOWES INC.	PITNEY BOWES-MAILING SYSTEM-LEASE 4/30-7/29/21	6/30/2021	\$486.21
10235	PITNEY BOWES INC.	PITNEY BOWES-JULY 2021 COMMERCIAL BILLS-POSTAGE	6/30/2021	\$188.84
10236	TAZEWELL CO PUBLIC SERVICE AUTH	TC PSA-WWTP LIFT STATION	6/30/2021	\$38.39
10237	APPALACHIAN POWER	WWTP-INDIAN CREEK RD-TELEMETRY, FIRE/RESCUE/ST	7/1/2021	\$114.50
10238	DE LAGE LANDEN PUBLIC FINANCE LI	IT-CISCO SWITCHES-INSTALLMENT 1	7/1/2021	\$34,156.12
10239	DELL FINANCIAL SERVICES	DELL FINANCIAL-CAP LEASE PMT	7/1/2021	\$34,671.23
10240	HARRIS SCHOOL SOLUTIONS	HARRIS-PAYFORCE 7.1.21-9.30.21	7/1/2021	\$286.35
10241	MARK S. JACKSON	MARK JACKSON-PETTING ZOO FOR FESTIVAL	7/1/2021	\$400.00
10242	MEPAV	MEPAV-DUES-FY22 ASSESSMENT	7/1/2021	\$1,119.00
10243	NATIONAL BANK	NAT'L BANK-INT PMT LOC-WTP/WWTP LOANS	7/1/2021	\$2,504.95
10244	PROFESSIONAL MAIL SERVICES, INC.	PMSI-POSTAGE COMMERCIAL UT BILLING	7/1/2021	\$188.84
10245	PROFESSIONAL MAIL SERVICES, INC.	PMSI-JULY RES UT BILLING	7/1/2021	\$76.12
10246	RICOH USA INC.	RICOH-PD-INVESTIGATIONS COPIER-LEASE PO 304838	7/1/2021	\$183.06
10247	TREASURER TAZEWELL COUNTY	TREAS TAZ CO-MAY 2021 CONS UT TAX COLLECTED	7/1/2021	\$99.00
10248	UNIVERSITY OF VIRGINIA-VA INSTITU	UVA-ANN MEMBERSHIP-JOHN O'DANIEL	7/1/2021	\$500.00
10249	VIRGINIA MUNICIPAL LEAGUE	VML-FY22 MEMBERSHIP DUES	7/1/2021	\$4,181.00
10250	VIRGINIA RISK SHARING ASSOCIATIO	VRSA-FIRE-ACC & SICKNESS-PROVIDENT AGENCY	7/1/2021	\$55,405.00
10251	VML/VACO AEP STEERING COMMITTEE	VML FY2022 ASSESSMENT DUES	7/1/2021	\$65.00
10252	CHARLEY DUPREE	C DUPREE-PD-EXTRADITION TO MADISON, IN-GAS ALLOWANCE, PE	7/6/2021	\$129.50
10253	MICHAEL TILLER	M TILLER-PD-EXTRADITION TO MADISON PER DIEM PO 304856	7/6/2021	\$49.50
		Total Checks:		\$164,038.81
		GRAND TOTAL		\$164,038.81

Town of Richlands				
PAID CHECKS REPORT				
7/14/2021 to 8/6/2021				
Check#	Paid To	Check Date	Amount	Description
10326	AMAZON CAPITAL SERVICES, INC.	7/14/2021	\$1,874.18	AMAZON-WWTP-MOXA MGATE EIP3170, tn hall-copy paper, toilet paper
10327	AMAZON WEB SERVICES, INC.	7/14/2021	\$79.79	AMAZON WEB SERVICES-IT/CLOUD STORAGE
10328	AMERICAN FIREWORKS	7/14/2021	\$5,000.00	AMERICAN FIREWORKS-SUMMER FEST DISPLAY
10329	APPALACHIAN POWER	7/14/2021	\$743.21	wwtp/fire/rescue/lines/street
10330	BILL/KAREN PATTON	7/14/2021	\$581.23	UT BUDGET REFUND-SETTLE UP
10331	BOBBY ADDISON	7/14/2021	\$962.07	UT BUDGET REFUND-SETTLE UP
10332	BRADLEY W PRUETT	7/14/2021	\$510.12	UT BUDGET SETTLE UP REFUND
10333	CARTER MACHINERY COMPANY, INC.	7/14/2021	\$1,939.72	PD GENERATOR-TRANSFER SWITCH/RELAY PANEL/BATTERY PO 304849
10334	DOMINION PEST CONTROL, INC.	7/14/2021	\$205.00	JUNE SVC-PD/WTP/REC/RESCUE
10335	DONALD DYE	7/14/2021	\$1,573.92	UT BUDGET SETTLE-UP REFUND
10336	FARLEY/PATRICIA CHRISTIAN	7/14/2021	\$627.21	UT BUDGET REFUND-SETTLE UP
10337	HOOPS, INC.	7/14/2021	\$642.00	REC PARK-3 PDLS PRO DUNK LOCK SYSTEM PO 2769
10338	JAMES M SHORT JR	7/14/2021	\$651.98	UT BUDGET REFUND-SETTLE UP
10339	LEXISNEXIS RISK SOLUTIONS	7/14/2021	\$35.00	LEXIS-NEXIS-DTF-JUNE 2021 CONTRACT FEE PO 304861
10340	LILA KITTS	7/14/2021	\$1,175.64	UT BUDGET REFUND-SETTLE UP
10341	LOGICS	7/14/2021	\$280.00	LOGICS-W/S/E OUTSOURCE BILLING INTERFACE-ANN MAINT FEE
10342	MCKINLEY ADDISON	7/14/2021	\$1,140.80	UT BUDGET REFUND-SETTLE UP
10343	POLLYANNE JEWELL	7/14/2021	\$926.85	POLLYANNE JEWELL-REFUND-UT BUDGET OVER PAYMENT
10344	RICK/BETSY KIMBRELL	7/14/2021	\$1,077.22	UT BUDGET REFUND-SETTLE UP
10345	RODNEY D. CURY	7/14/2021	\$120.32	ROD CURY-REFUND-TAX ABATEMENT 2020
10346	SEVENTH-DAY ADVENTIST CHURCH	7/14/2021	\$534.38	UT BUDGET REFUND-SETTLE UP
10347	SOUTHWEST VIRGINIA CRIMINAL JUSTI	7/14/2021	\$8,750.00	2021 MEMBERSHIPS/PD 24-DTF 1 PO 304852
10348	SPECTRUM BUSINESS	7/14/2021	\$39.94	SPECTRUM-WWTP-S80 INDIAN CREEK
10349	STANLEY MCGLOTHLIN	7/14/2021	\$53.20	STANLEY MCGLOTHLIN-REFUND-AFLAC/LIBERTY
10350	THOMAS CASE	7/14/2021	\$1,770.45	UT BUDGET REFUND-SETTLE UP
10351	TOWN OF RICHLANDS	7/14/2021	\$200.00	UT BILL-p/r deduction
10352	UPS	7/14/2021	\$56.30	UPS-EL-SAFETY TEST-SHIPING GLOVES, ETC TO BE TESTED PO FIN6143
10353	USABLUEBOOK	7/14/2021	\$2,135.96	USABLUEBOOK-WTP-1 SAMPLING STATION COLD CLIMATE PO 8161
10354	VA DEPARTMENT OF TAXATION	7/14/2021	\$85.00	VA DEPT OF TAX-LIEN
10355	VERIZON	7/14/2021	\$735.81	VERIZON-REC-964-2575/2599
10356	VIRGINIA RURAL WATER ASSOCIATION	7/14/2021	\$450.00	VRWA-WTP-BRAD BEAVERS VOTING MEMBERSHIP 21-22
10357	RAILPROS	7/20/2021	\$2,500.00	RAILPROS-TRACKING #6387 WTP PERMIT APP FEE-PLANT UPGRADE PRJ
10358	AMERICAN CARPET CARE, INC.	7/21/2021	\$650.00	AMERICAN CARPET-PD-JUNE 2021 JANITORIAL SVC PO 304871
10359	BOYD, KATHLEEN K.	7/21/2021	\$2.35	Utility Refund for 13020470.00 98
10360	CARD SERVICES-VISA	7/21/2021	\$468.00	IT-NETRIX-REFUND-DNS SVC FOR WEBPAGE 6/20/21-6/19/22 PO IT 5048
10361	COMMONWEALTH OF VA-ENERGY ASS	7/21/2021	\$616.95	COV-ENERGY ASST-REFUND-WHITED, DON
10362	COUNTRY BOY CUSTOMS	7/21/2021	\$1,380.75	COUNTRY BOY CUSTOMS-SECTION HS-DBL SIDED SIGN W/POST
10363	ELKINS, MAURICE K	7/21/2021	\$50.00	Utility Refund for 504854.00 98
10364	ERICA NEWBERRY	7/21/2021	\$70.00	ERICA NEWBERRY-REFUND CRITTERVILLE (ZACK FRAZIER) AUG 2021
10365	FIRST COMMUNITY BANK	7/21/2021	\$1,602.83	PD-CLEANING SUPPLIES, tn hall-cleaning supplies, rec-concession
10366	GROSS, TERESA ANN	7/21/2021	\$214.00	Utility Refund for 303041.00 97
10367	HARRIS, RUDY W	7/21/2021	\$104.66	Utility Refund for 303190.00 98
10368	JERRY'S AUTO SERVICE	7/21/2021	\$138.48	JERRY'S AUTO-ST 3621-R/R BRAKE CALIPER & BRACKET, LABOR PO 14411
10369	KIDD TIRE AUTO PARTS	7/21/2021	\$133.44	KIDD TIRE-PD #41-TAHOE-HEATER HOSE CONN, HOSE CLAMP, LABOR
10370	MATTHEW BENDER & CO., INC.	7/21/2021	\$495.87	MATTHEW BENDER-APPLY GOVT ACCT PRIN REL #31
10371	NIPPER, JOHN W.	7/21/2021	\$62.70	Utility Refund for 403934.00 98
10372	PACE ANALYTICAL SERVICES, LLC	7/21/2021	\$1,023.50	PACE-WWTP-PERMIT RENEWAL PO 81518
10373	PROFESSIONAL MAIL SERVICES, INC.	7/21/2021	\$347.93	PMSI-JULY 2021 RESIDENTIAL BILLS
10374	PROFESSIONAL MAIL SERVICES, INC.	7/21/2021	\$1,115.91	PMSI-JULY 2021 RES POSTAGE
10375	SHINALL, EULA	7/21/2021	\$25.76	Utility Refund for 101152.00 98
10376	SPECTRUM BUSINESS	7/21/2021	\$135.74	SPECTRUM-ACCESS CHANNEL BOX PO 304870
10377	TRUCKPRO, LLC	7/21/2021	\$353.59	TRUCKPRO-SANT #625-AIR INTAKE CONN PO 14287
10378	VERIZON	7/21/2021	\$97.00	VERIZON-963-2189-TN HALL/FIRE/RESCUE FAX
10379	VIRGINIA RETIREMENT SYSTEMS	7/21/2021	\$35,865.50	VRS-LODA PREMIUM COVERAGE-PD 20/RESCUE 15/FIRE 15
10380	WEAVER, LAURA J.	7/21/2021	\$78.12	Utility Refund for 11011666.00 97
10381	AMAZON CAPITAL SERVICES, INC.	7/26/2021	\$58.30	AMAZON-FIN OFFICE-OFFICE SUPPLIES PO FIN6140
10382	COMMONWEALTH INDUSTRIES, LLC	7/26/2021	\$4,010.00	PD-ROUNDS OF AMMO PO 304876
10383	ENGINEERED SYSTEMS & PRODUCTS, IN	7/26/2021	\$256.77	ENGINEERED SYSTEMS-WTP-MECH SEAL FOR CB PUMP PO 8171
10384	PACE ANALYTICAL SERVICES, LLC	7/26/2021	\$397.60	PACE-WTP-VA HAA THM STAGE PO 8194 5.28.21
10385	APPALACHIAN POWER	7/29/2021	\$890.41	AEP-WWTP-SIMMONS TOWN RD-LFT STATION
10386	COMMONWEALTH OF VA-ENERGY ASS	7/29/2021	\$250.81	COV-ENERGY ASST-REFUND-OVER PMT-HONAKER, CONNIE JEAN
10387	HARRIS SCHOOL SOLUTIONS	7/29/2021	\$293.94	HARRIS-PAYFORCE 10.1.21-12.31.21
10388	LEAF	7/29/2021	\$111.04	LEAF-PD-MINOLTA C287 COPIER PMT PO 304865 6.26.21
10389	NATIONAL BANK	7/29/2021	\$2,614.48	NAT'L BANK-WTP/WWTP INT PMTS
10390	POINT BROADBAND	7/29/2021	\$69.95	POINT BROADBAND-DTF-INTERNET SVC PO 304880
10391	RICOH USA INC.	7/29/2021	\$258.56	RICOH-PD-SQ RM/DISPATCH COPIERS-B/W & COLOR COPIES PO 304864
10392	RICOH USA, INC.	7/29/2021	\$194.97	RICOH-TN HALL-COPIER LEASE PMT PO FIN6059
10393	SPECTRUM BUSINESS	7/29/2021	\$54.93	SPECTRUM-WWTP-395 SCOTCH RD-TELEMETRY
10394	SUBURBAN PROPANE	7/29/2021	\$60.00	TANK RENTAL 1 YR-ALL DEPTS-COMMUNCIATION BLDG
10395	TAZEWELL CO PUBLIC SERVICE AUTHO	7/29/2021	\$39.74	TC PSA-WWTP-LIFT STATION
10396	TOWN OF RICHLANDS	7/29/2021	\$200.00	p/r ded UT BILL
10397	UNITED STATES TREASURY	7/29/2021	\$534.66	US TREASURY-IRS-2ND QTR-2021-PMT
10398	VA DEPARTMENT OF TAXATION	7/29/2021	\$170.00	VA DEPT OF TAX-GARNISHMENT
10399	VDH-WATERWORKS TECH ASST FUND	7/29/2021	\$7,830.00	VDH-WATERWORKS OPERATION FEE 2021-22
10400	VERIZON	7/29/2021	\$69.90	VERIZON-964-2647-DTF PO 304863
10401	VERIZON WIRELESS	7/29/2021	\$1,146.53	CELL-FIN/PD/DTF/RESCUE/IT/METER READER TABLET
10402	TOWN OF RICHLANDS	7/29/2021	\$400.00	p/r ded UT BILL
10403	DAVIS, NATASHIA MIANNE	7/30/2021	\$190.96	Utility Refund for 605770.00 95
10404	HOLMES, ALVIN/BETTY	7/30/2021	\$201.62	Utility Refund for 303280.00 98
10405	HONAKER, CONNIE JEAN	7/30/2021	\$260.00	Utility Refund for 605638.00 94
10406	LLOYD, JAMES MORGAN	7/30/2021	\$132.14	Utility Refund for 605775.00 97
10407	TREASURER TAZEWELL COUNTY	8/2/2021	\$100.74	TREAS, TAZ CO-JUNE 2021 CONSUMER UT TAX COLLECTED
10408	JESSICA REYNOLDS-LAWRENCE	8/6/2021	\$554.42	JESSICA LAWRENCE-REC-AMAZON PURCHASE FOR BACK2SCHOOLBASH
Total Checks:			\$103,842.85	

Town of Richlands			
PAID CHECKS REPORT			
8/10/2021			
Check#	Paid To	Amount	Description
10409	ADVANCE AUTO PARTS	\$1,688.88	ALL DEPTS-PARTS & SUPPLIES
10410	AMAZON WEB SERVICES, INC.	\$202.00	AMAZON WEB SERVICES-IT-CLOUD STORAGE
10411	AMERICAN CARPET CARE, INC.	\$31,340.00	JULY 2021-MOWING/BRUSH CUT/WEEDEAT/TRASH P'UP
10412	APPALACHIAN AGENCY FOR SENIOR CITIZENS	\$600.00	AASC-AUG 2021-PUBLIC TRANSIT
10413	APPALACHIAN AGGREGATES, LLC	\$1,109.95	STREET DEPT-STONE
10414	APPLIED INDUSTRIAL TECHNOLOGIES-DIXIE	\$481.91	ST/SANT-DEF FLUID, PAPER TOWELS, TOILET PAPER
10415	ARAMARK UNIFORM SERVICES	\$855.22	ALL DEPTS-UNIFORMS
10416	ATLANTIC EMERGENCY SOLUTIONS	\$336.76	BILLABLE-TAZ CO- #531 EMERG REPAIR TO PUMP
10417	BLUE RIDGE POWER AGENCY	\$4,427.70	BRPA-JUNE 2021-GDS/ENG/LGL/CONSULTING
10418	BLUE WOLF SALES AND SERVICE, INC.	\$126.04	RESCUE-CAR WASH SOAP 5 GAL TOTE
10419	CHATTACHEM	\$768.48	EL/ST/SANT/LINES-DROP DEAD LONG RANGE BEE SPRAY
10420	CITGO WATER	\$5,213.07	WTP-PERMANGANATES, FUEL SURCHARGE
10421	CMC SUPPLY, INC.	\$2,450.82	LINES-12 YOKE BALL VALVE, (4) 6" SMITH BLAIR
10422	COCA-COLA BOTTLING CO, INC.	\$470.68	COCA-COLA-REC-CONCESSION PO 2775
10423	CONSOLIDATED PIPE & SUPPLY CO., INC.	\$140.00	LINES-(4) 5 GAL BUCKETS HYD. CEMENT PO L83485
10424	CONSOLIDATED STEEL, INC.	\$248.70	ST-STORM GRATES PO 14296
10425	CREATIVETIME SOLUTIONS	\$140.00	AUG 21-TIME & ATTENDANCE WEB HOSTING-ALL EMPLOYEES
10426	D & T ENTERPRISES	\$40.90	ST/LINES/EL-METER THREADED ROD, HEX NUT PO 14294
10427	DOMINION PEST CONTROL, INC.	\$205.00	JULY 2021-PD/WTP/REC/RESCUE PEST CONTROL
10428	EARL COLE INC. DBA-THE VOICE	\$388.00	WTP-JOB ADV, PUBLIC HEARING NOTICES
10429	FRAZIER TIRE AND AUTOMOTIVE	\$720.78	SANT/REPAIR TIRE, PD WIPERS, BATTERY, AC BLOWER MOTOR
10430	GIBSON ENTERPRISES, INC.	\$527.18	SHOP-CARB CLEANER/WEED KILLER PO 14289
10431	GILLESPIE, HART, ALTIZER & WHITESELL, P.C.	\$6,230.00	GILESPIE, HART-JUNE 2021 ATTORNEY FEES
10432	HOMETOWN GROCERY, LLC	\$145.60	GRANT'S-REC PARK-CONCESSION PO 2776
10433	JERRY'S AUTO SERVICE	\$399.93	JERRY'S AUTO-RESCUE #555-OIL/FILTER CHANGE PO 3111
10434	JIM'S PRECISION BODY WORKS INC.	\$921.80	FIRE #524-BILLABLE TO TAZ CO- PO F1999
10435	KIDD TIRE AUTO PARTS	\$1,152.12	SANT #630-2 TIRES, #919 FLAT REPAIR, PD #48 OIL CHANGE
10436	LARRY HELTON	\$150.00	PD #32-REPAIR SIREN/LIGHTBAR CONTROLLER ON TAHOE PO 304874
10437	LAWMEN SUPPLY COMPANY, INC.	\$233.25	LAWMEN-PD-PANTS, POLO, EMBROIDER NAME, RANK PO 304878
10438	LAWSON PRODUCTS, INC.	\$665.17	SHOP-REG JOBBER DRILL BIT SET 29PC-FUSES, WASHERS, SCREWS, CRYOBIT
10439	LOWE'S	\$1,174.54	LOWE'S-ALL DEPTS-SUPPLIES & MATERIALS
10440	LUSK DISPOSAL SERVICE, INC.	\$2,391.24	WWTP/CVMC-JULY 2021 HAUL SVC PO 81528
10441	MACLE TECH LLC	\$78.90	EL-FUEL FILTER/SHUT OFF VALVE DIESEL FOR EL DEPT GENERATOR
10442	MARK E. ISON	\$1,500.00	MARK E ISON-AUG 2021 IT SUPPORT
10443	MINEQUEST, INC.	\$115.20	ST/LINES/EL ESCAVATOR #672-QUICK COUPLER, MALE PIPE
10444	MSC INDUSTRIAL SUPPLY CO.	\$458.41	WWTP-HIGH PRESSURE HOSE PO 815257/ OFFICE CHAIR
10445	NEUTRON INDUSTRIES	\$200.21	RESCUE-COVID FUNDS-DISINFECTANT PO R3097
10446	NORTHERN SAFETY CO., INC.	\$218.61	ST/SANT-NYLON GLOVES, SCOTT CENTER PULL TOWELS PO 14416
10447	OLD DOMINION SLUSH PUPPIE	\$722.00	OLD DOMINION SLUSH PUPPIE-REC-CONCESSIONS PO 2779
10448	PACE ANALYTICAL SERVICES, LLC	\$160.70	PACE ANALYTICAL-WWTP-JULY 2021 SAMPLES PO 81527
10449	POSITIVE PROMOTIONS, INC.	\$279.84	RESCUE 4 FOR LIFE-BACK2SCHOOLBASH-SUPPLIES PO R3112
10450	PRIORITY MEDICAL CLAIMS, INC.	\$3,901.72	PMC-JULY 2021 RESCUE COLLECTIONS
10451	QUADMED, INC.	\$2,384.83	QUADMED-RESCUE-MEDICAL SUPPLIES PO 3107
10452	RAMEY RICHLANDS	\$555.32	RESCUE-#555-LEAKING COOLANT,REPL HOSE, REFILLED COOLANT
10453	RAMEY TAZEVELL	\$1,054.75	RESCUE #556- OVER HEATING-REPLACED PARTS, ANTIFREEZE, COOLANT
10454	RAVEN SUPER MARKET	\$23.57	WWTP-SHOP VAC FILTER, OIL FOR RIDING MOWER PO 81521
10455	RICHLANDS FARM BUREAU	\$650.89	ALL DEPTS-SUPPLIES & MATERIALS
10456	RICHLANDS POOLS & SPAS	\$146.97	RLDS POOLS & SPAS-REC-POOL CHEMICALS PO 2774
10457	RUMSEY ELECTRIC CO.	\$6,100.00	W/S/E-ITRON MOBILE INSTALLATION/TRAINING ON SITE
10458	SHEETS TOWING	\$85.00	RESCUE #555-TOWED TO RAMEY'S RICHLANDS PO 3101
10459	SIGNALSCAPE, INC.	\$704.93	PD-SUPPORT/MAINT (2) 1 YEAR FIELD INTERVIEW
10460	SILVER SPUR SUPPLY, INC.	\$373.50	ST-3 KEYS CUT , LUMBER
10461	SOUTHEASTERN SPECIALITY VEHICLES, INC.	\$356.67	RESCUE #556-(2) ACCUM TANKS, AIR TANK, FRGHT PO 3090
10462	SOUTHERN SOFTWARE, INC.	\$6,086.00	SOUTHERN SOFTWARE-PD-RENEWAL SUPPORT FEE PO 304859
10463	SPECTRUM BUSINESS	\$39.94	SPECTRUM-WWTP-580 INDIAN CR-TELEMETRY
10464	STATE ELECTRIC SUPPLY COMPANY	\$709.62	STATE ELECTRIC-EL-STREET LIGHTS (21) PO 700417
10465	SUB-ACQUATICS, INC	\$835.68	MAINT FOR BREATHABLE AIR COMPRESSOR PO F2002
10466	T & B CONTRACTORS, INC.	\$7,820.00	WTP-FLUORIDE PRJ-INSTALLATION OF SYSTEM & PIPING PO 8195
10467	TEEN VENTURE	\$156.36	TEEN VENTURE-DONATIONS COLLECTED JULY 2021
10468	THC ENTERPRISES INC.	\$1,125.70	ST SWEEPER #668-WIRE SEGMENTS/IGN SWITCH/FUSE PANELS
10469	THOMPSON & LITTON, INC.	\$31,981.90	T & L-WWTP/WTP UPGRADES JULY 2021
10470	TREASURER OF VA-DEQ	\$566.00	WTP-PERMIT MAINT FEE ANNUAL
10471	TRUCKPRO, LLC	\$749.22	TRUCKPRO-SANT #628/646-2 AIR TANKS PO 14297
10472	ULTRA PETROLEUM	\$14,574.37	ULTRA-ALL DEPTS-FUEL
10473	USABLUEBOOK	\$2,218.76	WTP-CHEMICALS,SOLENOID VALVE FOR HIGH SVC PUMP PO 8183
10474	USALCO	\$7,748.20	USALCO-WTP-DELPAC 2020 PO 8190
10475	VA-AWWA	\$361.00	VA-AWWA-WTP-BEAVERS, BRAD MEMBERSHIP-21-22 PO 8189
10476	VIRGINIA UTILITY PROTECTION SERVICE, INC.	\$17.85	VUPS-MISS UTILITY JULY 2021-17 TRANSMISSIONS
10477	W-L CONSTRUCTION & PAVING, INC.	\$1,567.31	W-L CONSTRUCTION-ST- ASPHALT
	Total Checks:	\$162,575.65	
	AMP (JUNE 2021)	\$384,699.57	
	MORGAN STANLEY (JUNE 2021)	\$37,121.76	
	ANTHEM (JUNE 2021)	\$99,546.00	
	VRS (MAY 2021)	\$69,410.45	
	GRAND TOTAL	\$753,353.43	

John O'Daniel

From: Browning, Charles <charles.browning@dmv.virginia.gov>
Sent: Friday, May 21, 2021 9:21 AM
To: John O'Daniel
Subject: DMV Select information

Follow Up Flag: Follow up
Flag Status: Flagged

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Good morning,

Thank you for meeting with me on Wednesday morning about a DMV Select partnership with the Town. You asked me to put some information together in a document below that you could share with your Town Council on this business venture. I will be happy to participate in this meeting either in person or by zoom. I know this will be helpful since questions are sometimes raised that I will be able to help answer for them. I know this is probably more information that you need but at least you will know the process a little better.

Please let me know if you have any questions.

Thanks
Barry

Town Costs:

- Purchase a dedicated DMV printer
- Any needed renovations such as a second drawer for DMV monies
- there are some other small misc costs but these 2 are the major ones

Town Benefits:

- More revenue is brought into the Town by having a DMV Select in the Town Office building. Citizens can visit the Town from other localities where they can buy lunch, buy gas, shop, etc.
- This is a valuable service to the community and the citizens where they do not have to drive to the Tazewell or Vansant DMV office.
- While the citizen is in front of you, you can take advantage and access the citizen's address for accuracy and to check to make sure they do not owe you a water bill, parking ticket, etc.
- DMV pays the Town to provide DMV services. 4 1/2% on gross collections up to \$500,000 in a FY, and when gross collections exceed \$500,000 the compensation is at 5% for the remaining part of that FY.
- If the Town collects County or Town personal property taxes, you will be able to collect the taxes from the citizen and then renew their tags, etc. This is more convenient for the citizen.
- Localities with Commissioner of Revenues and Treasurers have to complete an annual report and send it to the Virginia State Com Board by February 1 of each year that lists the type of transactions and the total number. This report is filled out for locality staffing and financial reimbursement based on the transactions processed. However, if you have a DMV, those transactions can also be included in the total number count for additional consideration on staffing and financial reimbursement. I do not know if your Town has to fill out this report or not but i wanted to include it in this document.

Below are some of the items that we will work with you on to be successful.

- **Contract and MOU**--The Town would sign an annual contract to provide DMV services. In addition, you will need to sign a biennial Memorandum of Understanding (MOU) that talks about what you can and can't do with access to the DMV system. You also have the opportunity (optional) to process Virginia Wildlife Resources credentials such as hunting and fishing licenses and EZPass transponders if you want. These are additional contracts that would also need to be signed on an annual basis.
- **Signage**--I will supply you with directional signs that you can have placed throughout the Town or in front of your building to let residents know how to get to your location. In addition, I will order you a building sign that will read **Richlands DMV Select** as well as an hours of operation sign.
- **Training**--The Agency will ensure that all of your staff are fully trained to process DMV transactions. We normally choose a Go-Live date (start date) and you and I would work backwards to make a timeline to have things completed. Training is completed over a 2 week period. I would send all your employees to a DMV training Center where they would be trained for 5 days to process DMV transactions. Normally half your staff goes the first week and comes back to the office and then the remaining staff attends training the second week and comes back to the office. Then the third week is your go live week where I will have someone from my staff with you for at least a week to ensure your staff doesn't have any issues.
- **IT Conference Call**--We would arrange an IT conference call with our IT staff and your IT staff. This way, you will understand what we will do when we come out and install the Select application on your W10 PCs. I will secure license keys to authenticate the application for you. So I will need to know how many PCs this application will need to be installed on. When I bring the IT folks out, you will need to have your DMV printer in place and on your network so we can print to the printer to make sure the application works properly.
- **Bank Accounts**--We will set up a bank account for the Town with a larger bank such as BB&T, Truist, etc. where the Town will make daily deposits.
- **DMV Connect partnership**--I know you will want a DMV Connect partnership where I will have visits setup with your office on site to provide driver services to the citizens of the town, etc. so they do not have to drive to a CSC (full service office). These are transactions your office doesn't have the functionality to complete. They only need an area with a table and an electrical outlet. They bring everything else with them.
- **DMV stock and applications**--I will put in an initial order of stock and applications you will use everyday and bring to you as we move through this process.
- **DMV Credentials**--I will also put in an initial order of license plates, decals and title paper and bring to you.
- **Website**--I will build a website for your DMV Select with an outside picture and inside picture of your office space for customers to see with physical and mailing addresses, phone number, fax number, hours of operation, etc. This website is contained inside the dmvnow.com website. This will also be linked to Google maps so customers can find your office if they are not familiar with your area.
- **Appointment system**--You are strongly encouraged to utilize an appointment system for your customers. If you do not implement an appointment system, you will attract customers from all over the place with potential long lines. The CSCs use the vendor, Acuity. I am not advocating that the town purchase their software but you will want something in place. It is very reasonably priced. You will also want to provide a way for customers to call your office as well since some customers do not have a PC or even access to one. Cards containing the website link as well as a phone number to your office should be made up to be given to customers that simply show up at your front doors.
- **PCs/Printer**--You will need a dedicated DMV printer. You need a very durable printer since you will use it everyday almost for every transaction you process. We don't require a certain printer but make sure you get a high quality laser printer with a duplexer option. In addition, you will need a second tray for title paper as well as it being a network printer to link to multiple workstations. The PCs must have a W10 operating system and at least 8 GB of RAM.
- **Credit Card terminals**--I am going to supply your office with a credit card terminal that will link directly up to a PC. There is no service fee attached that you need to worry about. It is all handled by DMV.
- **UPS account**--My team will help you set up a UPS account as all your processed work is shipped UPS daily to our Audit team to be reviewed for accuracy.

- **Press Release**--We will do a press release for your location at the appropriate time but you will bless it before it is released advertising your location, opening, etc.
- **Ribbon cutting**--I know that the DMV Commissioner will want to recognize your office opening. Normally this is done a couple of weeks after you open where we ask you to invite town officials, etc. and we will invite your Senator and Delegates and hold a ribbon cutting for your office. With COVID restrictions being lifted, this is something that we can certainly try to plan.
- **Advertising**--Please advertise your DMV services. You can use your Town FB page, social media, etc. to get the word out.
- **Postage Reimbursements**--If you ever have to mail a customer's registration for example, you can use your postage to do so. However, you will need to keep a postage log to ensure you turn that in to my team every quarter for reimbursement back to your Town.
- **Petty Fund**--You will want to set up a petty cash fund for the Town to have on hand for DMV transactions. For example, a DMV customer comes in at 8:30am and has a \$2 transaction but gives you a \$100 bill. You will need a way to make change.
- **Separate lockable cash drawers**--You will need a completely separate cash drawer for DMV monies and this money can not commingle with Town money.
- **Electrical and Data Lines**--You will need electrical outlets and data lines/outlets installed nearby or under the counter area where the PCs and CC terminal can be plugged into.
- **ADA Compliance**--As the contract reads, you will need to provide documentation to me that your building, grounds and customer access to your building is compliance with ADA regulations. This is normally handled through your local building inspector. We ask for this upfront at contract time.
- **Email addresses**--Once you hire DMV staff, you will want to set them up with a Town email address. We have a mass distribution list and you will want to supply me with a couple email addresses to ensure your office receives emails, etc.
- **Counterfeit pens**--You will want to secure counterfeit pens to mark you higher denomination bills.
- **Criminal Background checks**--I will complete a criminal background check on you since you will be signing the contract on behalf of the Town. I will get you to go to a local CSC that has the fingerprint machine. You will simply go right in and speak to the manager. You will fill out the form and be done in a few minutes. The Town will need to complete a criminal background check on their DMV staff and I simply need an email to me stating that they have NO felony convictions on their record.
- **Support**--We will buddy your office up with a local full service DMV office for help. In addition, you will be able to reach me 24 hours a day or the DMV Select HQ team by email or by calling them during business hours.
- **IT Security Awareness Training**--All employees with access to the system are required annually to take an IT online class. This will be coordinated by my team after your employees are given access to the system. This normally takes about 30-45 minutes to complete.
- **Workshops and Annual Training**--My staff conducts geographic workshops at Select offices to go over paperwork, answer questions, etc. This normally lasts anywhere from 4-5 hours. It is very helpful for your employees. In addition, we have an annual meeting in Richmond at the Science Museum of Virginia where all Select offices are represented in a large room. This is a 1 day event.

Barry Browning

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Richlands, Town of

County of Tazewell

History of incorporation

Charter, 1934, c. 289; repealed 1954, c. 276.

Charter, 1954, c. 276; repealed 1992, c. 271, except § 1.3 (boundaries).

Charter, 1992, c. 271; repealed 2013, c. [519](#).

Current charter

Charter, 2013, c. [519](#).

Article I. Incorporation.

§ 1.1. Body politic and corporate; corporate powers.

The inhabitants of the territory embraced within the present limits of the Town of Richlands, as hereinafter defined, or as the same hereafter may be altered or established by law, shall constitute and continue a body politic and corporate, to be known and designated as the Town of Richlands, and as such shall have perpetual succession, may sue and be sued, plea and be impleaded, contract and be contracted with, and may have a corporate seal which it may alter, renew, or amend at its pleasure, and shall have and exercise all the powers conferred by and be subject to all the laws of the Commonwealth of Virginia for the government of towns within the Commonwealth of Virginia. (2013, c. [519](#))

§ 1.2. Form and vesting of government; powers and duties of council generally.

The municipal government provided by this Charter shall be known as the "town manager plan." Pursuant to its provisions and subject to the Constitution and general laws of the Commonwealth, all powers of the town shall be vested in an elective council, hereinafter referred to as "the council," which shall enact local legislation, adopt budgets, determine policies, and appoint the town manager, who shall execute the laws and administer the government of the town. (2013, c. [519](#))

§ 1.3. Boundaries of the town.

The boundaries of the town shall be as set out in § 1.3 of Chapter 276 of the Acts of Assembly of 1954 and amended by order of the Circuit Court of Tazewell County, Virginia, entered on October 31, 1975, found of record in Deed Book 421, page 288, Plat Book 5, page 25, and Plat Card No. 2767. (2013, c. [519](#))

Article II. Powers of the Town.

§ 2.1. General grant.

The powers set forth in §§ [15.2-1100](#) through [15.2-1126](#), inclusive, of Article 1 of Chapter 11 of Title 15.2 of the Code of Virginia as now existing and hereafter amended are hereby conferred on and vested in the Town of Richlands, Virginia,

together with all other powers which are now or may hereafter be conferred upon or delegated to towns under the Constitution and the laws of the Commonwealth, as fully and completely as though such powers were specifically enumerated herein, and all other powers pertinent to the conduct of a town government the exercise of which is not in conflict with the Constitution and laws of the Commonwealth of Virginia and which, in the opinion of the council, are necessary or desirable to secure and promote the general welfare of the town and the safety, health, peace, good order, comfort, convenience, morals, trade, commerce, and industry of its inhabitants, as fully and completely as though such powers were specifically enumerated in this Charter, and no enumeration of particular powers in this Charter shall be held to be exclusive or as a limitation upon any general grant of power but shall be held to be in addition to this general grant of powers. (2013, c. [519](#))

§ 2.2. Financial powers.

In addition to the powers granted by other sections of this Charter, the town is empowered:

1. To require the owner of every motor vehicle kept or habitually used in town, on a date to be designated by the council, to annually register such motor vehicle and to obtain a license to operate the same by making application to the town treasurer, or such other person as may be designated by the council to issue such license, and to require the vehicle owner to pay an annual fee therefor to be fixed by the council provided that the license fee shall not exceed the amount charged by the Commonwealth on the vehicle;
2. To establish, levy, and collect, except when prohibited by general law, a tax or license on any person, firm, or corporation pursuing or conducting any trade, business, profession, occupation, employment, or calling whatsoever within the boundaries of the town, whether a license may be required therefor by the Commonwealth or not, provided that such license fee therefor shall not exceed the amount charged by the Commonwealth for such license if the Commonwealth requires a license for such trade, business, profession, occupation, employment, or calling, and may provide penalties for the nonpayment thereof, which penalties may include, among other things, the right to prohibit such person, firm, or corporation from pursuing or conducting such trade, business, profession, occupation, employment, or calling within the boundaries of the town unless and until such license shall have been paid;
3. To establish, levy, and collect taxes upon the amount paid for the use of water, sewage facilities, electricity, gas, telephone, or other public utility service used within the town, which taxes may be added to and collected with the bills rendered the purchasers of such service;

4. To establish, levy, and collect a tax on all subjects of taxation not prohibited to it by, nor exempted in, the Constitution and general laws of Virginia;

5. To establish, levy, and enforce the collection of water and sewage rates and charges, and rates and charges for public utilities, products, or conveniences operated, rented, or furnished by the town; and to assess, or cause to be assessed, after reasonable notice to the owner or owners of the buildings or against the proper tenant or tenants. In the event such rates and charges are assessed against the owner or owners, such rates and charges together with such penalties and interest not to exceed ten percent, as the council may by ordinance prescribe, shall constitute and be a lien against the real estate and buildings in or on which such service is rendered and may be filed in the Treasurer's Office of Tazewell County and collected in the same manner as delinquent taxes are filed and collected; in the event such rates and charges shall be assessed against a tenant, the council may, by ordinance, require of such tenant a deposit of such reasonable amount as it may by such ordinance prescribe before furnishing such service to such tenant. The town shall have the right and power to charge a different rate for water or sewage service rendered or furnished to citizens outside the corporate limits from the rates charged for similar services furnished to citizens within the corporate limits;

6. To charge and to collect fees for permits to use public facilities and for public services and privileges. The town shall have the power and right to charge a different rate for any service, facility, or privilege rendered or convenience furnished to citizens without the corporate limits from the rates charged for similar services to citizens within the corporate limits; and

7. To borrow money, contract debts, and make and issue or cause to be made and issued, as evidence thereof, bonds, notes, or other obligations, within the limitations prescribed by the Constitution, and in accordance with the provisions of the law concerning bond issues by towns, upon the credit of the town, or solely upon the credit of specific property owned by the town, or solely upon the credit of income derived from property, facilities, or services used in connection with any public utility owned or operated by the town. (2013, c. [519](#))

§ 2.3. Powers relating to public works, utilities, and properties.

In addition to the powers granted by other sections of this Charter, the town is empowered:

1. To acquire by purchase, gift, devise, condemnation, or otherwise, property real or personal, or any estate therein within or without the town for any of the purposes necessary in carrying out any of the functions of the town; and to hold, improve, sell, lease, mortgage, pledge, or otherwise dispose of the same or any part thereof, including any property now owned by the town;

2. To own, operate, and maintain waterworks; to acquire in any lawful manner in any county of the Commonwealth, such water, lands, property rights, and riparian rights as the council may deem necessary for the purpose of providing an adequate water supply to the town and of piping and conducting the same; to lay, erect, and maintain all necessary mains and service lines, either within or without the corporate limits of the town for the distribution of water to its customers and consumers, both within or without the corporate limits of the town and to charge and collect water rates therefor; to erect and maintain all necessary dams, pumping stations, and other works and connections therewith; to make reasonable rules and regulations for promoting the purity of its water supply and for protecting the same from pollution; for this purpose, to exercise full police powers and sanitary control over all land owned or leased by the town within the limits of the watershed tributary to any such water supply wherever such lands may be located in this Commonwealth; to impose and enforce adequate penalties for the violation of any such rules and regulations; to prevent by injunction any pollution or threatened pollution of such water supply and any and all acts likely to impair the purity thereof; and to carry out the powers herein granted, the town may exercise within the Commonwealth all powers of eminent domain provided by the laws of the Commonwealth;

3. To survey, establish, enter, open, widen, extend, grade, construct, pave, maintain, light, sprinkle, and clean public streets, highways, alleys, sidewalks, parkways, or parks and to relocate, alter, or close the same; and in relocating, altering, or closing any public street or alley to have power to agree to a substitution of a new location, in whole or in part, in the place of the street or alley, or portions thereof, relocated, altered, or closed, and to execute such agreements, releases or deeds in connection therewith as may be deemed expedient and proper in carrying the same into effect, and also to have power to ratify and approve the substitution of new locations, in whole or in part, in the place of a public street or alley, or portions thereof, previously relocated, altered, or closed, in whole or in part, and of approving and ratifying agreements, releases, or deeds previously executed by the town in connection therewith and in carrying the same into effect at the time thereof, if deemed expedient and proper; to regulate the weight of loads to be hauled or carried over and upon the streets, alleys, sidewalks, and parkways insofar as such regulations of weights of loads do not conflict with general state laws relating to load limits to be carried or transported over state highways; to regulate the use of all such highways, parks, streets, alleys, parkways, and public places; to prevent the obstruction, destruction, or injury of any such streets, alleys, or highways; in conformity with and subject to the provisions of Articles 3 and 6 of Chapter 13 of Title 56 of the Code of Virginia, to require any railroad company operating a railroad at the place where any highway or street is crossed within the limits of the town to construct and maintain adequate crossings and to erect and

maintain at such crossing any style of gate or warning signal deemed proper by the council; to regulate the operation and speed of all cars, motorcycles, bicycles, or vehicles of any nature whatsoever upon the streets or highways as well as the speed of all engines, cars, or railroad trains within the town; to permit or prohibit towers, poles, conduits, cables, or wires for electric, telephone, telegraph, radio, or television purposes to be erected or wired or constructed; to change the location or remove the same; to construct, maintain, and operate bridges, viaducts, subways, tunnels, sewers, and drains or to permit the construction, maintenance, repair, and operation thereof; to plant, maintain, or remove shade trees along the streets and upon public grounds; and to do all other things whatsoever to make the streets and highways safe, convenient and attractive;

4. To establish, maintain, and regulate the use of parks, golf courses, playgrounds, stadia, recreation areas, and public grounds, and to keep them lighted and in good order; to construct in such parks, playgrounds, and public grounds, as the town may maintain, or upon any town property, stadia, swimming pools, gymnasias, and recreation or amusement buildings, structures or enclosures of every character, refreshment stands, restaurants, and the like; to charge admission for use of the same, and to rent out or lease the privileges of constructing or using such stadia, swimming pools, recreation or amusement buildings, structures or enclosures of every character, refreshment stands or restaurants, and the like;

5. To establish, construct, and maintain sanitary sewers, sewer lines, and systems, and to require all property owners within the town to connect therewith; to establish, construct, maintain, and operate sewage disposal plants; to acquire by condemnation or otherwise, within or without the town, all lands, rights of way, riparian and other rights, and easements necessary for the purposes aforesaid; and to charge, assess, and collect reasonable fees, tap fees, rentals, assessments, or costs of service for connection with and using the same;

6. To grant franchises for public utilities subject to the provisions of the Constitution and general laws of Virginia and this Charter; however, the town shall at any time have the power to contract for, own, operate, manage, sell, lease, encumber, or otherwise dispose of, either within or without the town, any and all public utilities for the town and to sell the services thereof, subject to existing franchises, but no utility shall be sold except by an expressed consent of the citizens by referendum;

7. To own, operate, and maintain electric light and gas works, either within or without the corporate limits of the town and to supply electricity and gas whether the same be generated, produced, or purchased by the town, to its customers and consumers both within or without the corporate limits of the town, at such price and upon such terms as it may prescribe, and to that end it may contract and

purchase electricity and gas from the owners thereof upon such terms as it may deem expedient. The town shall have the right and power to charge a different rate for any service rendered for electricity or gas furnished to citizens outside of the corporate limits from the rates charged for similar services, electricity, and gas to citizens within the corporate limits;

8. To establish, maintain, and operate landing fields or airports without the town and for such purposes to acquire real estate by gift, lease, purchase, or condemnation; to lease such landing fields or airports to others to be used for any lawful purposes; to erect and maintain buildings and appurtenances necessary for the use of such landing fields or airports and prescribe and enforce rules and regulations not in conflict with the laws, rules, and regulations prescribed by the Commonwealth of Virginia and the federal government, for the use and protection of the citizens and for such landing fields or airports;

9. To give names to or alter the names of streets and to change and alter the names of streets and alleys;

10. To acquire, construct, own, maintain, and operate, within and without the town, places for parking or storage of vehicles by the public which shall include but shall not be limited to parking lots, garages, buildings and other lands, structures, equipment, and facilities, when in the opinion of the council they are necessary to relieve congestion in the use of streets and to reduce hazards incident to such use; to provide for their management and control by a department of the town government or by a board, commission or agency specially established by ordinance or resolution for the purpose; to authorize or permit others to use, operate, or maintain such places or any portions thereof, pursuant to lease or agreement, upon such terms and conditions as the council may determine by ordinance; and to charge or authorize the charging of compensation for the parking or storage of vehicles or other services at or in such places;

11. To accept or to refuse, by ordinance or resolution, the dedication of streets, roads, parks, parkways and alleys, easements, or lands for other public use or purpose unless the title to the same be acquired in fee simple in accordance with any subdivision regulations adopted under the provisions of Article V of this Charter; and

12. To exercise the power of eminent domain within the town for any lawful purpose of the town, and without the town limits for any property required for any of the public services or utilities of the town, including the power to issue certificates pursuant to §§ 33.1-119 through 33.1-132 of general law. (2013, c. [519](#))

§ 2.4. Power to make regulations for the preservation of the safety, health, peace, good order, comfort, convenience, morals, and welfare of the town and its inhabitants.

In addition to the powers granted by other sections of this Charter, the town shall have power to pass and enforce bylaws, rules, regulations, and ordinances, not in conflict with this Charter or prohibited by the general laws of the Commonwealth for the preservation of the safety, health, peace, good order, comfort, convenience, morals, and welfare of the town and of its inhabitants and among such powers, but not in limitation thereof, the town is empowered:

1. To license and regulate the holding and location of shows, circuses, public exhibitions, carnivals, and other similar shows, or fairs, or prohibit the holding of the same, or any of them, within the town;
2. To compel the abatement and removal of all nuisances within the town or upon property owned by the town beyond its limits at the expense of the person or persons causing the same, or of the owner or occupant of the ground or premises whereon the same may be, and to collect the expense by suit or motion or by distress and sale; to require all lands, lots, and other premises within the town to be kept clean and sanitary and free from stagnant water, weeds, filth, junk, and unsightly deposits, or to make them so at the expense of the owners or occupants thereof; to control and regulate junk yards and automobile parts yards or require that automobile parts yards be so fenced or screened that the same will be hidden from public view; and in the event it is necessary for the town, to do any work in connection with keeping the property or lands sanitary and free from stagnant water, weeds, filth, junk, or other unsightly deposits or controlling such junk yards or automobile parts yards as above set forth, the town shall have the right to collect money expended by it from the owner or operator by suit or motion or by distress and sale; to pass and enforce any ordinance that may be necessary for the public safety for the control of dogs, cats, and other pets; to regulate or prevent slaughter or other noisome or offensive business within the town, the keeping of hogs or other animals, poultry or other fowl therein, or the exercise of any dangerous or unwholesome business, trade, or employment therein; to regulate the transportation of all articles through and upon the streets of the town; to compel the abatement of smoke and dust and prevent unnecessary noise; to regulate the location of stables and the manner in which they shall be kept and constructed; to regulate the location, construction, operation, and maintenance of billboards, signs, and advertising; and generally to define, prohibit, abate, suppress, and prevent all things detrimental to the health, morals, aesthetic sensibilities, safety, convenience, and welfare of the inhabitants of the town; and to require all owners or occupants of property having sidewalks in front thereof to keep the same clean and sanitary and free from all weeds, filth, junk, unsightly deposits, ice, and snow;

3. To extinguish and prevent fires, and to establish, regulate, and control a fire department or division; to regulate the size, height, materials, and construction of buildings, fences, walls, retaining walls, and other structures hereafter erected in such manner as the public safety and convenience may require; to remove or require to be removed or reconstructed any building, structure, or addition thereto which by reason of dilapidation, defect of structure or other causes may have become dangerous to life or property, or which may be erected contrary to law; to establish and designate from time to time fire limits, within which limits wooden buildings shall not be constructed, added to, enlarged, or repaired and to direct that any or all future buildings within such limits shall be constructed of stone, natural or artificial, concrete, brick, steel, or other fireproof materials; and to enact stringent and efficient laws for securing the safety of persons from fires in halls and buildings used for public assemblies, entertainments, or amusements;

4. To provide for regular and safe construction of houses in the town for the future; and to provide a building code for the town and setback lines on the streets;

5. To provide for the preservation of the general health of the inhabitants of the town, make regulation to secure the same, inspect all foodstuffs, and prevent the introduction and sale in the town of any article or thing intended for human consumption, which is adulterated, impure, or otherwise dangerous to health, and to condemn, seize, and destroy or otherwise dispose of any such article or thing without liability to the owner thereof; to prevent the introduction or spread of contagious or infectious diseases, and prevent and suppress disease generally, to provide and regulate hospitals within or without the town limits, and if necessary to the suppression of disease, to enforce the removal of persons afflicted with contagious or infectious diseases to hospitals provided for them; and to construct and maintain or to aid in the construction and maintenance of a hospital or hospitals for the use of the people of the town;

6. To prevent fowls and animals being kept in or running at large in the town, or any thickly populated portion thereof, and the owners of which are subject to such taxes, regulations, and penalties as the council may think proper;

7. To control, regulate, limit, and restrict insofar as not prohibited by general law, the operation of motor vehicles carrying passengers for hire upon the streets and alleys of the town; to regulate the use of automobiles and other automotive vehicles upon the streets; to regulate the routes in and through the town to be used by motor vehicle carriers operating in and through the town and to prescribe different routes for different carriers; to prohibit the use of certain streets by motor trucks; and generally, to prescribe such regulations respecting motor traffic therein as may be necessary for the general welfare;

8. To exercise full police powers and establish and maintain a department or division of police;

9. To offer and pay rewards for the apprehension and conviction of criminals; to compel persons sentenced to confinement in the county jail for any misdemeanor or other violation of the laws or ordinances of said town to work on the public streets, parks, or other public works of the town; and on the requisition of the judges of the General District and Circuit Courts, it shall be the duty of the police of the town to deliver such person to the duly authorized agent of the town for such purposes from day to day as he may be required. For the purpose of carrying into effect the police regulations of the town, the town may, subject to the provisions of general law, be allowed the use of the facilities of the Southwest Virginia Regional Jail Authority, or the jails of other counties or municipalities, or the use of the facilities of Bland Correctional Farm, for the safekeeping and confinement of all persons who shall be sentenced to imprisonment under the ordinances of the town;

10. To prohibit begging, and to prohibit or regulate the soliciting by any person, group of persons, firm, corporation, charitable organization, and the like and the peddling or hawking of any article for sale within the town, provided that such prohibition or regulation shall not be applied with respect to persons duly licensed and regulated exclusively by the Commonwealth of Virginia; the town, however, shall have the right to require the purchase of a local license by any person, firm, or corporation hawking or peddling any article for sale within the town;

11. To provide for the protection of the town's property, real and personal, the prevention of the pollution of the town's water supply, and the regulation of the use of parks, playgrounds, playfields, recreational facilities, cemeteries, airports, and other public property, whether located within or without the town. For the purpose of enforcing such regulations, all town property wherever located shall be under the police jurisdiction of the town. Any member of the police force of the town or employee thereof appointed as a special policeman shall have power to make arrests for violation of any ordinance, rule, or regulation adopted pursuant to this section; and the General District Court of the county wherein the offense occurs shall have the jurisdiction of all cases arising thereunder without the town;

12. To prevent any obstruction of or encroachment on, over, under, or in any street, alley, sidewalk, or other public place; to provide penalties for maintaining any such obstruction or encroachment; to remove the same and charge the cost thereof to the owner or owners, occupant or occupants of the property so obstructing or encroaching, and to collect the sum charged in any manner provided by law for the collection of taxes; to require the owner or owners or the occupant or occupants of the property so obstructing or encroaching to remove the same; to authorize encroachments upon streets, alleys, sidewalks, or other public places,

subject to such terms and conditions as the council may prescribe; and to recover possession of any street, alley, sidewalk, or other public place or any other property of the town by suit of action;

13. To regulate, in the interest of public health, the production, preparation, distribution, and sale of milk, other beverages and foods for human consumption, and the places within the town in which they are produced, prepared, distributed, sold, served, or stored; to regulate the construction, installation, maintenance, and condition of all water and sewer pipes, connections, toilets, water closets, and plumbing fixtures of all kinds; to regulate the construction and use of septic tanks and dry closets, and the sanitation of swimming pools; to compel the use of sewers, the connection of abutting premises therewith, and the installation in such premises of suitable sanitary facilities; to regulate or prohibit connections to and use of sewers; to prevent the connecting of roof drains and storm sewers to the sanitary sewer system; to regulate or prohibit the use of garbage disposal units connected to the sanitary sewer system; and to make and enforce all regulations necessary to preserve and promote public health and sanitation to protect the inhabitants of the town from contagious, infectious, or other diseases;

14. To enjoin and restrain the violation of any town ordinance or ordinances, although a penalty is provided for conviction of such violation;

15. To prescribe penalties for the violation of any town ordinance, rule, or resolution, not exceeding the penalty provided by general law for the violation of a Class 1 misdemeanor;

16. To make and adopt a comprehensive plan for the town, and to that end all plats and replats hereafter made subdividing any land within the town into streets, alleys, roads, and lots or tracts shall be submitted to and approved by the council or such official or board, including the Richlands planning commission, as the council designates in any regulations controlling the orderly subdivision of land it may adopt before such plats or replats are filed for record or recorded in the office of the Clerk of Tazewell County, Virginia;

17. To declare the practice of going in and upon private residences in the Town of Richlands by solicitors, peddlers, hawkers, itinerant merchants, or transient vendors of merchandise not having been requested or invited so to do by the owner or owners, occupant or occupants of such private residences, for the purpose of (i) soliciting orders for the sale of goods, wares, and merchandise; (ii) disposing of similar items; (iii) peddling; or (iv) hawking to be a nuisance and punishable as such as a misdemeanor, provided that the power referred to in this section shall not apply with respect to persons duly licensed and regulated by the Commonwealth of Virginia; and

18. To create a sinking fund commission to have full power and control over and administration of a sinking fund or funds for the redemption of bonds, issued heretofore or issued hereafter, in conformity with general law. (2013, c. [519](#))

Article III. The Council.

§ 3.1. Composition; qualifications of members.

The governing body of the Town of Richlands shall consist of a mayor and six council persons elected at large. All of them shall be residents and qualified voters of the town. (2013, c. [519](#))

§ 3.2. Nominations and elections.

The mayor and members of council in office on the effective date of this act shall serve until their successors have been elected and qualified. Municipal elections within the Town of Richlands shall take place on the first Tuesday after the first Monday in November of each even numbered year and shall coincide with the November general elections. At each such regular municipal election, three council members shall be elected for terms of four years each and a mayor shall be elected for a term of two years. The terms of office for the council members and mayor so elected shall commence on January 1, immediately following such election, and shall continue until their successors have been elected and qualified. The council shall be a continuing body and no measure pending before such body shall abate or be discontinued by reason of expiration of the term or removal of any of its members. (2013, c. [519](#))

1. Each member of council shall be limited to two (2) consecutive elected terms in office. After serving two consecutive terms, the member shall not run for a third full 4-year term. After the member has not been a member of council for four (4) years they will be eligible for a final four (4) year term. For a total of 12 years of service.
- 1.2. Time served as an appointed member of council shall not count toward the term limit described above.

§ 3.3. Vacancies.

Vacancies in the council shall be filled as provided by general law. (2013, c. [519](#))

§ 3.4. Powers.

All powers of the town and the determination of all matters of policy shall be vested in the council. Except as otherwise provided in this Charter, the council is empowered to:

1. Appoint and remove the town manager, the town clerk, and the town attorney; and authorize the execution of written contractual employment agreements between the town and certain key personnel thereof, including, but not limited to,

the foregoing, in lieu of their appointment, notwithstanding the provisions of item 1 g of § 3.9;

2. Adopt the budget of the town;

3. Inquire into the conduct of any office, department, or agency of the town and make investigations as to municipal affairs;

4. Appoint members of the planning commission, the board of zoning appeals, the recreation commission, and the members of any and all other boards, agencies, and commissions authorized by this Charter or by general law, and fill any vacancies thereon; approve and confirm appointments recommended by the town manager for police chief, sergeant of police, and animal control officer; and determine the desirability and necessity for committees comprised of any of its own members, the feasibility of citizen membership thereon, and approve and confirm appointments thereto recommended by the mayor;

5. Create a housing authority;

6. Adopt and modify the official map of the town;

7. Pass all laws and ordinances relating to its municipal affairs subject to the Constitution and general laws of the Commonwealth and this Charter and may from time to time amend, re-amend, or repeal any or all of its ordinances for the proper regulation, management, and government of the town and impose fines and penalties for the violation or nonobservance thereof;

8. Compel the attendance of its members and punish its members for disorderly behavior by an affirmative vote of five members of the council, and expel a member;

9. Require and secure such bonds for any of the town employees as it may deem necessary;

10. Keep a journal of its proceedings, which journal shall be open to public inspection; and

11. Fix the salaries and wages of all officers and employees of the town as herein otherwise specifically provided. (2013, c. [519](#))

§ 3.5. Mayor.

The mayor shall preside over the meetings of the council, ~~but is not a member thereof,~~ ~~have the and have the~~ same right to speak therein as a members, and vote only in case of a tie on any matter before council including ordinances and resolutions, but shall have no veto. The mayor shall be recognized as the head of the town government for all ceremonial purposes, the purpose of military law, and the service of civil process.

At the regular meeting of the council held in the month of January following a municipal election, the council shall choose, by a majority vote of all the members thereof, one of their number to be vice-mayor for the ensuing two years. The vice-mayor shall in the absence or disability of the mayor perform the duties of mayor, but shall not lose their duties as a member of council including, but not limited to voting. ~~and, if~~ a vacancy shall occur in the office of mayor, the Vice-mayor shall become mayor for the unexpired portion of the term. In the absence or disability of both the mayor and vice-mayor, the council shall, by majority vote of those present, choose one of their number to perform the duties of mayor and the selected member shall not lose their duties as a member of council including, but not limited to voting. (2013, c. [519](#))

§ 3.6. Fixing compensation of mayor, council, and clerk.

The council may from time-to-time fix and adjust the compensation for the services of the mayor, council, and clerk. (2013, c. [519](#))

§ 3.7. Rules of procedure.

The council is empowered, subject to the provisions of this Charter, to adopt its own rules of procedure. Such rules shall provide for the time and place of holding regular meetings of the council which shall not be less frequently than once each month. They shall also provide for the calling of special meetings by the mayor or any three members of the council and shall prescribe the method of giving notice thereof, provided that the notice of each special meeting shall contain a statement of the specific item or items of business to be transacted, and no other business shall be transacted at such meeting except by the unanimous consent of all the members of the council. The meetings of the council shall be open to the public, and executive or closed meetings shall only be held for those express purposes set out in the Virginia Freedom of Information Act. A majority of the council shall constitute a quorum for the transaction of business. (2013, c. [519](#))

§ 3.8. Ordinances.

A. Except in dealing with questions of parliamentary procedure, the council shall act only by ordinance or resolution, and all ordinances, except ordinances making appropriations or authorizing the contracting of indebtedness or issuance of bonds or other evidence of debt, shall be confined to one subject. Ordinances making appropriations or other obligations and appropriating the money to be raised thereby shall be confined to those subjects respectively.

B. The enacting clause of all ordinances passed by the council shall be: "Be it ordained by the council of the Town of Richlands." No ordinance, ~~unless it be an emergency measure,~~ shall be passed until it has been read at any two ~~regular~~ meetings (Regular, special, or emergency) ~~not less than seven days apart,~~ unless the requirement of a second such reading has been dispensed with by the affirmative vote

of four of the members of the council. No ordinance or section thereof shall be revised or amended by its title or section number only, but the new ordinance shall contain the entire ordinance, or section as revised or amended. The ayes and nays shall be taken upon the passage of all ordinances or resolutions and entered upon the journal of the proceedings of the council, and every ordinance or resolution shall require, on final passage, the affirmative vote of at least four of the members.

C. All ordinances and resolutions passed by the council shall be in effect ~~from and after 30 days from the date of their passage at the time set by council at the time of their passage, except that the council may, by the affirmative vote of two thirds of its members present, pass emergency measures to take effect at the time indicated therein. Ordinances appropriating money for any emergency may be passed as emergency measures, but no measure providing for the sale or lease of town property, or making a grant, renewal, or extension of a franchise or other special privilege, or regulating the rate to be charged for its service by any public utility, shall be so passed.~~ No measure increasing a tax or license, or providing for any new form of tax, shall be adopted until notice has been published in accordance with Virginia General Statutes 30 days previous to its passage in a paper of general circulation in the town.

D. Every ordinance or resolution upon its final passage shall be recorded in a book kept for that purpose and shall be authenticated by the signature of the presiding officer and the town clerk.

E. Every member, when present when a question is put, shall vote unless excused by the council. But no member who has any personal or financial interest in the result of any ordinance or resolution before the council shall vote thereon. (2013, c. [519](#))

§ 3.9. Appointees.

At the first meeting in January following each council election, or as soon thereafter as practicable, the council shall:

1. Appoint a town manager who shall be the administrative and executive head of the municipal government. The town manager shall be chosen by the council without regard to political beliefs and solely upon the basis of his executive and administrative qualifications. At the time of his appointment, the town manager need not be a resident of the town or the Commonwealth, ~~but during the tenure of office shall reside within the town.~~ The town manager shall be appointed for an indefinite period and shall hold office during the pleasure of the council. Compensation shall be provided by the council by ordinance or resolution. The town manager may be bonded as the council may deem necessary. During the absence or disability of the town manager or in case of a vacancy, the council may designate some properly qualified person to perform the duties of the office during such absence, disability, or vacancy. No council person shall receive such

appointment during the term for which he or she shall have been elected, nor within one year after the expiration of his or her term. Neither the council nor any of the members shall direct or request the appointment, as hereinafter provided, of any person to office by the town manager or by any of the town manager's subordinates. Except for the purpose of inquiry, the council and its members shall deal with the administrative service solely through the town manager, and neither the council nor any member thereof shall give orders to any subordinates of the town manager, either publicly or privately. The town manager shall have the authority duties as follows:

- a. To ensure that all laws, ordinances, resolutions, and by-laws of the council are faithfully enforced;
- b. To appoint such officers and employees, as the council shall determine and authorize as are necessary for the proper administration of the affairs of the town with the power to discipline and remove any such officer or employee, but the town manager shall report each appointment of any officer having supervisory or administrative authority to the council for confirmation at the next meeting thereof following any such appointment. The chief of police so appointed by the town manager and confirmed by the council shall have the power to discipline subordinates for just cause;
- c. To attend all meetings of the council, with the right to take part in the discussion, but having no vote;
- d. To recommend to the council for adoption of such measures as the town manager may deem necessary or expedient;
- e. To make reports to the council from time to time upon the affairs of the town and to keep the council fully advised of the town's financial condition and its future financial needs;
- f. To prepare and submit to the council a tentative budget for the next fiscal year as provided by general law and by this Charter;
- g. To make all contracts on behalf of the town pursuant to a resolution or an ordinance of the council and to act as town purchasing agent;
- h. To supervise and control all encumbrances, expenditures, and disbursements; to insure that budget appropriations are not exceeded and to appoint, or upon resolution of the council to act as, the town treasurer with the following duties:
 - (1) To be the collector and custodian of all funds belonging to the town and to deposit such funds in such depositories as may be designated by the council;

(2) To have custody of all investments and invested funds of the town in a fiduciary capacity;

(3) To disburse by check all money payable by the town. If the treasurer is a person other than the town manager, all checks shall be countersigned by the town manager;

(4) To protect the interest of the town by withholding the payment of any claim or demand by any person, firm, or corporation against the town until any indebtedness or other liability due from such person, firm, or corporation shall first have been settled and adjusted; and

(5) To perform such other duties as may be prescribed or requested by council.

2. Appoint a town clerk, who also may be the town manager, for an indefinite term. The town clerk shall receive such compensation as shall be provided by the council by ordinance or resolution and shall have the following duties:

a. To be custodian of the corporate seal;

b. To give notice of council meetings;

c. To keep a journal of council proceedings;

d. To authenticate by the town clerk's signature and record in full in a book kept for the purpose of all ordinances and resolutions; and

e. To perform such other duties as may be prescribed or requested by council.

3. Appoint a town attorney, for an indefinite term who shall be an attorney-at-law licensed to practice under the laws of the Commonwealth. The town attorney shall receive such compensation and fees as shall be provided by the council by ordinance or resolution. The town attorney shall have the following powers and duties:

a. To be legal advisor of the council, the town manager, and all departments, boards, commissions, and agencies of the town, in all matters affecting the interest of the town and shall upon request furnish a written opinion on any question of law involving their respective official powers and duties;

b. To prepare, at the request of the town manager or any member of the council, ordinances for introduction and, at the request of the council or any member thereof, shall examine any ordinance after introduction and render his or her opinion as to the form and legality thereof;

- c. To draw or approve all bonds, deeds, leases, contracts, or other instruments to which the town is a party or in which it has an interest; and
- d. To represent the town as counsel in any civil case in which it is interested and in criminal cases when so required by the town council. (2013, c. [519](#))

Article IV. Financial Administration.

§ 4.1. Budgets and appropriations.

- A. The fiscal year of the town shall begin on July 1 and end on June 30 of the succeeding year.
- B. The time for preparation and approval of the budget and the contents thereof, along with publication, notice, public hearing, amendments, and report-filing requirements with the Auditor of Public Accounts, etc., shall be accomplished in accordance with the provisions of Chapter 25 of Title 15.2 of the Code of Virginia, mutatis mutandis.
- C. Any portion of an annual appropriation, except for capital expenditures, remaining unexpended and unencumbered at the close of the fiscal year, shall lapse.
- D. The town council may originate or initiate capital improvements and obtain input as to projects from the town planning commission and town manager as to feasibility and means of financing for the ensuing fiscal year. The council shall have the power to accept, reject, or amend any proposed program and means of financing, but except in the case of emergency as provided in item B of § 3.8 of this Charter, the council shall not authorize any capital improvement project or make any appropriation therefor unless the appropriation be included in the budget adopted by it. No appropriation for a capital improvement project shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned. Any such lapsed appropriation shall be applied to the payment of any indebtedness incurred in financing the project concerned and then retained for use on other capital improvement projects or returned to the general fund, as council may deem appropriate. (2013, c. [519](#))

§ 4.2. Bids and purchases.

The council may fix the requirements under which purchases of equipment, materials, and supplies are to be made in accordance with the provisions of the Virginia Public Procurement Act (Title 2.2, Chapter 43 of the Code of Virginia). (2013, c. [519](#))

§ 4.3. Independent audit.

Prior to the end of each fiscal year, the council, in accordance with § [15.2-2511](#) of the Code of Virginia, shall designate one or more qualified certified public accountants who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidence of financial transactions of the town government and shall mail a copy

of their report to each member of the town council and to the town manager. The auditors shall post-audit the books and documents kept by the treasurer and any separate or subordinated accounts kept by any other office, department, or agency of the town government. (2013, c. [519](#))

§ 4.4. Liens.

A lien shall exist on all real estate within the corporate limits for taxes, levies, and assessments in favor of the town, together with all penalties and interest at the rate established by ordinance adopted pursuant to § [58.1-3916](#) of the Code of Virginia. The procedure for collecting taxes, for selling real estate for town taxes, and for the redemption of real estate sold for town taxes shall be the same as provided in the general law for the Commonwealth to the same extent as if the provisions of general law were herein set out at length. The town and its treasurer shall have the benefit of all other additional remedies for the collection of town taxes which are now or hereafter may be granted or permitted under general law. All goods and chattels wheresoever found may be distrained and sold for taxes and licenses assessed and due thereon, and no deed of trust or mortgage upon goods and chattels shall prevent the same from being distrained and sold for taxes and licenses assessed against the grantor in such deed while such goods and chattels remain in the grantor's possession. (2013, c. [519](#))

Article V. Planning, Zoning, and Subdivision Control.

§ 5.1. Power to adopt a comprehensive plan.

In addition to the powers granted elsewhere in this Charter, the council shall have the power to adopt by ordinance a comprehensive plan for the physical development of the town to promote health, safety, morals, comfort, prosperity, and the general welfare. The comprehensive plan may include but shall not be limited to the following:

1. The general location, character, and extent of all streets, highways, avenues, boulevards, roads, lanes, alleys, walks, parks, squares, playfields, playgrounds, recreational facilities, stadia, swimming pools, airports, and other public places or ways, change of use, or extension thereof;
2. The general location, character, and extent of all public buildings, schools, and other public property and of utilities, whether publicly or privately owned, off-street parking facilities, and the removal, relocation, vacating, abandonment, change of use, alteration, or extension thereof; and
3. A comprehensive zoning plan for the control of the height, area, bulk, location, and use of buildings and premises. (2013, c. [519](#))

§ 5.2. Town planning commission generally.

There shall be a town planning commission consisting of seven members, appointed by the council. One member shall be a member of the council appointed for a term concurrent with that person's term of office. One member shall be the town manager appointed for a term concurrent with that person's term in such capacity. There shall be five citizen members, who shall be qualified voters of the town, appointed for a term of four years, one of whom may be a member of the board of zoning appeals. Citizen members appointed previous to the effective date of this Charter shall continue to serve as members of the commission until the expiration of the terms for which they were appointed. A vacancy on the commission shall be filled by the council by appointment for the unexpired term only. Members may be removed for malfeasance in office. Members of the planning commission may be reimbursed for actual expenses they may incur but shall otherwise serve without compensation. (2013, c. [519](#))

§ 5.3. Organization and expenditures of planning commission.

The commission shall elect a chairman and vice-chairman from among the citizen members appointed by the council, for a term of one year, who shall be eligible for reelection, and shall appoint a secretary. The commission shall hold at least one regular meeting once a year, so long as the town's population does not exceed 7,500. Other regular meetings may be held when desired by the commission. Special meetings of the commission may be (i) called by the chairman or by two members upon written request to the secretary and (ii) held upon referral of a matter pursuant to the town's zoning ordinance, by either the council or the zoning administrator. The commission shall adopt rules for the transaction of its business and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be a public record. Four members shall constitute a quorum. The commission shall appoint such employees as it may deem necessary for its work and may contract with city planners, engineers, architects, and other consultants for services it may require. All expenditures shall not exceed the sums appropriated by the council therefor. (2013, c. [519](#))

§ 5.4. Powers and duties of the planning commission.

The town planning commission when requested by the council, shall make and approve a comprehensive plan which, with accompanying maps, plats, charts, and descriptive matter, shall show the commission's recommendations for the development of the territory covered by the plan. In the preparation of such plan the commission shall make careful and comprehensive surveys and studies of existing conditions and future growth. The plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the town and its environs which will in accordance with existing and future needs and best promote health, safety, morals, comfort, prosperity, and general welfare, as well as efficiency and economy in the process of development. The comprehensive plan

shall recommend methods of implementation, which may include but need not be limited to an official map, a capital improvements program, a subdivision ordinance, a zoning ordinance, and zoning district maps. (2013, c. [519](#))

§ 5.5. Approval of comprehensive plan by the planning commission.

The planning commission may approve the plan as a whole by a single resolution or may by successive resolutions adopt successive parts of the plan, the parts corresponding to major geographical sections or geographical or topographical divisions of the town or with functional subdivisions of the subject matter of the plan, and may approve any amendment or extension thereof or addition thereto. Before the approval of the plan or any such part, amendment, extension, or addition, the commission shall hold at least one public hearing thereon, which may be a joint meeting with council, as provided for by general law following giving of notice in the manner required by general law. The approval of the plan or of any such part, amendment, extension, or addition shall be by resolution of the commission carried by the affirmative vote of not less than a majority of the entire membership of the commission. The resolution shall refer expressly to the maps and descriptive matter and other matter intended by the commission to form the whole or part of the plan approved, which resolution shall be signed by the chairman of the commission and attested by its secretary. An attested copy of the resolution, accompanied by a copy of so much of the plan in whole or in part as was approved thereby, and each amendment, alteration, extension, or addition thereto approved thereby shall be certified to the council. (2013, c. [519](#))

§ 5.6. Legal status of comprehensive plan.

Whenever the planning commission shall have approved a comprehensive plan for the town or one or more parts thereof, geographical, topographical, or functional, and the comprehensive plan or such part or parts thereof shall have been approved by the council, it shall be certified and filed in the office of the clerk of the Circuit Court of Tazewell County, then and thereafter no street, square, park or other public way, ground, open space, public building, or structure shall be constructed or authorized in the town or in the planned section or division thereof until and unless the general location, character, and extent thereof has been submitted to and approved by the commission. No public utility, whether publicly or privately owned, shall be constructed or authorized in the town or in the planned section or division thereof until and unless its general location, but not its character and extent, has been submitted to and approved by the commission. Such submission and approval shall not be necessary in the case of pipes or conduits in any existing street or proposed street, square, park or other public way, ground, or open space, the location of which has been approved by the commission. No ordinance giving effect to or amending the comprehensive zoning plan as provided in § 5.7 shall be adopted until it has been submitted to and approved by the commission. In case of disapproval in any of the

instances enumerated above, the commission shall communicate its reason to the council which shall have the power to overrule such action by a recorded vote of not less than two-thirds of its entire membership. The failure of the commission to act within 60 days from the date of the official submission to it shall be deemed approval. (2013, c. [519](#))

§ 5.7. Zoning.

A. Powers of council. In addition to the powers granted elsewhere in this Charter, the council shall have the power to adopt by ordinance a comprehensive zoning plan designed to lessen congestion in streets; secure safety from fire, panic, and other danger; promote health, sanitation, and general welfare; provide adequate light and air; prevent the overcrowding of land; avoid undue concentration of population; facilitate public and private transportation and the supplying of public utility services and sewage disposal; and facilitate provision for schools, parks, playgrounds, and other public improvements and requirements. The comprehensive zoning plan shall include the division of the town into districts with such boundaries as the council deems necessary to carry out the purposes of this Charter and shall provide for the regulation and restriction of the use of the land, buildings, and structures in the respective districts and may include but shall not be limited to the following:

1. It may permit specified uses of land, buildings, and structures in the districts and prohibit other uses;
2. It may restrict the height, area, and bulk of buildings and structures in the districts;
3. It may establish setback building lines and prescribe the area of land that may be used as front, rear, and side yards and courts and open spaces;
4. It may restrict the portion of the area of lots that may be occupied by buildings and structures;
5. It may prescribe the area of lots and the space in buildings that may be occupied by families;
6. It may require that space and facilities deemed adequate by the council shall be provided on lots for parking of vehicles in conjunction with permitted uses of land and that spaces and facilities deemed adequate by the council shall be provided on lots for off-street loading or unloading of vehicles; and
7. It may provide that land, buildings, and structures and the uses thereof which do not conform to the regulations and restrictions prescribed for the district in which they are situated may be continued so long as the then existing or more restricted use continues and so long as the buildings or structures are maintained in their then structural condition; and may require that such buildings or structures and the use

thereof shall conform to the regulations and restrictions prescribed for the district or districts in which they are situated whenever they are enlarged, extended, reconstructed, or structurally altered; and may require that such buildings or structures and the use thereof shall conform to the regulations and restrictions prescribed for the district or districts in which they are situated, in any event within a reasonable period of time to be specified in the ordinance.

B. The regulations and restrictions shall be uniform and shall apply equally to all land, buildings, and structures and to the use and to each class or kind thereof throughout such district, but the regulations and restrictions applicable in one district may differ from those provided for other districts.

C. The council shall provide for the manner in which such regulations and restrictions and the boundaries of such districts shall be determined, established, and enforced, and from time to time amended, supplemented, or changed. However, no such regulation, restriction, or boundary shall become effective until after full compliance with the provisions of §§ [15.2-2204](#) and [15.2-2286](#) of the Code of Virginia.

D. The town planning commission acting as the zoning commission shall recommend the boundaries of the various original districts and appropriate regulations to be enforced therein. Such commission shall make a preliminary report or reports and hold a public hearing thereon before submitting its final report, and the council of the Town of Richlands shall take such action on the preliminary report or reports, and also on the final report of the commission, as its shall deem necessary.

E. The council may appoint a board of zoning appeals and in the regulations and restrictions adopted pursuant to the authority of this Charter may provide that the board of zoning appeals may, in appropriate cases and subject to appropriate conditions and safeguards, vary in the application of the terms of the ordinance in harmony with its general purpose and intent and in accordance with general purpose and intent and in accordance with general or specific rules therein contained.

The board of zoning appeals shall consist of five members, each to be appointed for a term of five years and removable for cause by the appointing authority, upon written charges and after public hearing. Vacancies shall be filled by the council for the unexpired term of any member whose term becomes vacant after the effective date of this Charter. Members of the board of zoning appeals in office on the effective date of this Charter shall continue to hold office until expiration of their present terms.

Members may be reappointed to succeed themselves. Members shall hold no other public office in the town except that one member may be a member of the planning commission. The board shall select a chairman, a vice-chairman, and a secretary and shall adopt rules in accordance with the provisions of any ordinance adopted pursuant to this Charter.

Appeals to the board of zoning appeals may be taken by any person aggrieved or by any officer, department, board, or bureau of the town affected by any decision of the zoning administrator in accordance with the provisions of the zoning ordinance.

F. The board of zoning appeals shall have the following powers:

1. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement of this Charter or any ordinance adopted pursuant thereto;
2. To hear and decide uses permissible on appeals and other special exceptions to the terms of the ordinance upon which such board is required to pass under such ordinance; and
3. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest where owing to special conditions a literal enforcement of the provisions of the ordinance will result in exceptional and peculiar hardship, and so that the spirit of the ordinance shall be observed and substantial justice done.

G. In exercising the powers conferred upon it the board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination appealed from, and may make such order, requirement, decision, or determination as should be made and to that end shall have all the powers of the administrative officer charged by the ordinance with enforcement. The concurring affirmative vote of three members of the Board shall be necessary to reverse any order, requirement, decision, or determination of the administrative officer or to decide in favor of the applicant in any matter over which it has jurisdiction. The board shall act by formal resolution which shall set forth the reason for its decision and the vote of each member participating therein which shall be spread upon its records and shall be open to public inspection. The board may, upon the affirmative vote of three members, reconsider any decision made and, upon such reconsideration, render a decision by formal resolution. Every decision of the board shall be based upon a finding of fact which may be based on sworn testimony, which finding of fact shall be reduced to writing and preserved among its records.

H. Any person or persons, jointly or severally, aggrieved by a decision of the board of zoning appeals, or any taxpayer, or any officer, department, board, or bureau of the municipality, may present to a court of record a petition, duly verified, setting forth that such decision is illegal in whole or in part, specifying grounds of the illegality. The procedure for such judicial review shall be in accordance with the provisions of the zoning ordinance.

I. Whenever any building or structure is erected, constructed, reconstructed, altered, repaired, or converted, or whenever any land, building, or structure is used in violation of any ordinance adopted in accordance with subsection B of § 5.7, the town may institute and prosecute appropriate action or proceedings to prevent such unlawful act and to restrain, correct, or abate such violation or to prevent any unlawful act, conduct, or use of such property.

J. The enforcement of the zoning ordinance provisions, and penalties for violations thereof, shall be as set forth herein. (2013, c. [519](#))

§ 5.8. Subdivision control.

A. In order to provide for the orderly subdivision of land within the town, there is hereby conferred upon the town the power to adopt regulations and restrictions relative to the subdivision of land in the manner hereinafter provided. Such regulations and restrictions may prescribe standards and requirements for the subdivision of land which may include but shall not be limited to the following: the location, size, and layout of lots so as to prevent congestion of population and to provide for light and air; the width, grade, location, alignment, and arrangement of streets and sidewalks with relation to other existing streets, planned streets, and the comprehensive plan; access for fire-fighting apparatus; adequate open spaces; adequate and convenient facilities for vehicular parking; easements for public utilities; suitable sites for schools, parks, and playgrounds, and planting of shade trees and shrubs; naming and designation of streets and other public places; laying out and constructing sidewalks; procedure for making variations in such regulations and restrictions; requirements for plats of subdivisions and their size, scale, contents, and other matters; the erection of monuments of a specified type for making and establishing property and street, alley, sidewalk, and other lines; the extent to which and the manner in which new streets shall be graded, graveled, or otherwise improved; and water, sewer, and other utility mains, piping, connections, or other facilities installed as a condition precedent to the approval of the plat. Such regulations may provide that, in lieu of the completion of such work previous to the final approval of a plat, the council or its designated agents may accept a bond in an amount and with surety or conditions satisfactory to the council or its designated agents, providing for such securing to the council for the actual construction and installation on such improvements and utilities within a period specified by the council or its designated agents.

B. The council shall not adopt or amend any ordinance establishing such regulations and restrictions until notice of intention so to do has been published in accordance with general law. The notice shall specify the time, and the place at which persons affected may appear before the council and present their views.

C. After the hearing as provided in subsection A of § 5.8 the council may adopt by ordinance any such regulations and restrictions applicable within the limits of the town and may adopt such regulations and restrictions applicable in an area outside such limits, provided that such regulations and restrictions shall not be adopted or become effective or applicable except in the manner and to the extent provided by the general laws of the Commonwealth.

D. When such regulations have been adopted, a certified copy thereof and all amendments thereto shall be filed in the office of the building and zoning inspector and in the office of the clerk of the Circuit Court of Tazewell County.

E. Any owner or any proprietor of any tract of land situated within the corporate limits of the Town of Richlands, who subdivides the same, shall cause a plat of such subdivision with reference to known or permanent monuments to be made and recorded in the office of the clerk of the Circuit Court of Tazewell County. No such plat of the subdivision shall be recorded unless and until it shall have been submitted and approved by the town council or its designated agent in accordance with regulations adopted under this Charter and so certified by the person authorized to make such certificate.

F. From and after the date on which such regulations and restrictions become effective in the town or in any area outside the town but within two miles thereof, no plat of any subdivision to which such regulations and restrictions are applicable shall be received or recorded by the clerk of any court unless the plat has been approved as provided in subsection D of § 5.8. No owner of land in the town or outside area in which such regulations and restrictions are applicable, who has subdivided the same into two or more lots, shall sell or offer for sale any such lot by reference to or exhibition of or by the use of a plat of such subdivision or otherwise before the plat of such subdivision has been approved as provided in the office of the clerk of the Circuit Court of Tazewell County.

G. The recordation of the plat shall operate to transfer in fee simple to the town or the county in which the land lies, such portion thereof as is on the plat set apart for streets, alleys, easements, or other public use or purpose and to create a public right of passage over or use of the same. The owner or owners of the land subdivided may construct, reconstruct, operate, and maintain with the consent of the town or the county where the land lies, sewers, gas and water pipes, or electric lines along or under the streets, alleys, easements, or other land devoted to public use, provided that it shall not obstruct or hinder the passage over the streets, alleys, or other property devoted to public use further than is reasonably necessary to construct, reconstruct, repair, operate, and maintain such works.

H. Any plat or part thereof recorded may be vacated, with the consent of the council or of the governing body of the county wherein the land lies, or both where the plat has been approved by both, by the owners thereof at any time before the sale of any lot therein, by a written instrument declaring the plat to be vacated which shall be duly executed, acknowledged, and recorded in the clerk's office wherein the plat to be vacated is recorded. The execution and recordation of the instrument shall operate to destroy the force and effect of the recording of the plat and to divest all public rights in and to reinvest the owners with the title to the streets, alleys, easements, and other land devoted to public use laid out or described in the plat. In cases where lots have been sold, the plat or part thereof may be vacated upon the application of the owners of the lots in the plat and with the approval of the council or governing body of the county, or both where the plat has been approved by both, and shall not be vacated otherwise. The clerk in whose office any plat so vacated has been recorded shall write in plain, legible letters across the plat or part thereof vacated the word "vacated" and also make a reference on the plat to the volume and page thereof in which the instrument of vacation is recorded.

I. In case of any violation or attempted violation of the provisions of this Charter, or of any of the provisions of the regulations adopted as authorized in this Charter, the council, in addition to other remedies, may institute any appropriate action or proceedings to prevent such violation or attempted violation, to restrain, correct, or abate such violation or attempted violation, or to prevent any act which would constitute such violation. Any owner or proprietor of any tract of land who subdivides such tract of land and who violates any of the provisions of the regulations adopted under the authority of this Charter shall be guilty of a misdemeanor, punishable by a fine of not less than ten dollars and not more than \$200, and each day after the first, during which the violation continues, shall constitute a separate violation. (2013, c. [519](#))

§ 5.9. Present comprehensive plan; comprehensive zoning plan; subdivision regulations.

Portions of the comprehensive plan, and the comprehensive zoning plan as heretofore adopted, approved, and filed, with all amendments thereto, and the subdivision control regulations as heretofore adopted, approved, and filed, with all amendments thereto, are hereby validated and confirmed as if the same had been prepared, adopted, approved, and filed in accordance with the provisions of this article. Every amendment or addition thereto or extension thereof and every other comprehensive plan or portion thereof, comprehensive zoning ordinance, or subdivision control ordinance henceforth adopted shall be in accordance with the provisions of this article. Where existing ordinances are at variance with the provisions of this article, they shall be deemed to be amended in accordance with the provisions of this article. (2013, c. [519](#))

Article VI. General Provisions.

§ 6.1. Officers to hold over until their successors are appointed and qualified.

Whenever under the provisions of this Charter any officer of the town or member of the board or commission is elected or appointed for a fixed term except the mayor and vice-mayor, such officer, or member shall continue to hold office until his successor is appointed and qualified. (2013, c. [519](#))

§ 6.2. Present ordinances and rules and regulations continued in effect.

All ordinances of the town and all rules, regulations, and orders legally made by any department, board, commission, or officer of the town in force at the effective date of this Charter, insofar as they or any portion thereof are not inconsistent herewith, shall remain in force until amended or repealed in accordance with the provisions of this Charter. (2013, c. [519](#))

§ 6.3. General powers.

The Town of Richlands and all the officers thereof elected or appointed in accordance with the provisions of this Charter shall be clothed with all the powers and subject to all the provisions of general law not in express conflict with the provisions of this Charter. (2013, c. [519](#))

§ 6.4. Severability.

If any clause, sentence, paragraph, section, or part of this Charter shall, for any reason, be adjudged by any court of competent jurisdiction to be unconstitutional or invalid, the judgment shall not affect, impair, or invalidate the remainder of this Charter, but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof directly involved in the controversy in which judgment shall have been rendered. (2013, c. [519](#))

§ 6.5. Validation of contracts, etc.

All contracts and obligations heretofore or hereafter made by the council of the Town of Richlands, while in office, not inconsistent with this Charter or the Constitution or the general laws of this Commonwealth shall be and are hereby declared to be valid and legal. (2013, c. [519](#))

§ 6.6. Citation of act.

This act may for all purposes be referred to or cited as the Town of Richlands Charter of 2013. (2013, c. [519](#))

Holiday	Dates (Vary by year)	Cedar Bluff	State	Lebanon	County	Tazwell	Bluefield	Richlands
1 New Year's Day	Fri, Jan 1, 2021	✓	✓	✓	✓	✓	✓	✓
2 Martin Luther King Jr. Day	Mon, Jan 18, 2021	✓	✓	✓	✓	X	X	X
3 Washington's B-day (Presidents Day)	Mon, Feb 15, 2021	✓	✓	✓	✓	X	X	X
4 Good Friday	Friday, April 02, 2021	✓	X	✓	X	✓	✓*	X
5 Memorial Day	Mon, May 31, 2021	✓	✓	✓	✓	✓	✓	✓
6 Juneteenth	Fri, Jun 18, 2021	✓	✓	✓	✓	X	X	✓
7 Independence Day	Mon, Jul 5, 2021	✓	✓	✓	✓	✓	✓	✓
8 Labor Day	Mon, Sep 6, 2021	✓	✓	✓	✓	✓	✓	✓
9 Columbus Day	Mon, Oct 11, 2021	✓	✓	✓	✓	X	X	X
10 Election Day	Thu, Nov 11, 2021	✓	✓	✓	✓	X	X	✓***
11 Veterans Day	Thu, Nov 11, 2021	✓	✓	✓	✓	✓	✓	✓
12 Thanksgiving Eve (Half Day)	Thu, Nov 24, 2021	✓ (Half Day)	✓ (Half Day)	✓ (Half Day)	✓ (Half Day)	✓ (Half Day)	X	X
14 Thanksgiving	Thu, Nov 25, 2021	✓	✓	✓	✓	✓	✓	✓
15 Day After Thanksgiving	Fri, Nov 26, 2022	✓	✓	✓	✓	✓	✓*	✓
16 Christmas Eve	Fri, Dec 24, 2021	✓	✓	✓	✓	✓	✓*	✓*
17 Christmas Day	Mon, Dec 27, 2021	✓	✓	✓	✓	✓	✓	✓
18 New Year's Eve	Fri, Dec 31, 2021	✓ (Half Day)	✓	X	X	✓**	✓*	X
16 Days			15.5 days	15.5 days	14.5 Days	10.5 days	7-11 days	8-10 days

- ✓* Annual Council Decision (Traditionally get holiday)
 - ✓** Current: 1/2 day, Requested full day next year
 - ✓*** Federal Elections Only
- Additional Time off

John O'Daniel

From: Eric Young <eyoung@tazewellcounty.org>
Sent: Monday, July 19, 2021 3:10 PM
To: John O'Daniel; 'Benjamin Gibson'; 'John Absher'
Cc: 'Whitney Parsons'
Subject: Redistricting Committee

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

After a six month delay the census figures are expected to arrive at the end of this month. This means we will need to conduct our redistricting for the County Electoral Districts. We do this once every ten years. Mr. Absher may remember the last time we did this. Each Town has a representative on the committee that reviews census results and advises the Board. You may recall we requested appointments from the Towns some time ago.

We need your appointees as soon as possible. The meetings will start at the end of this month. If you would like to come to the meetings until you have an official appointee that is fine. But we need someone pretty quick.

C. Eric Young, Esq.

C. Eric Young, JD
Tazewell County Administrator
197 Main Street
Tazewell, VA 24651
Phone: 276-385-1208

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BUDGET PAYMENT PLAN

Town of Richlands Customer:

The Town of Richlands Budget Payment Plan will begin yearly in August. The Plan will be for all services.

We calculate an average monthly bill amount for all services based on your actual usage from the prior year. This average becomes the budget amount due for the next 11 months. July will be the twelfth month which will be the "settle up" month when the difference between your actual bills and your payments are compared. If the payments are more than your actual bills, your account will be credited the difference unless you request a refund of that credited amount. If the payments are less than the actual bills, the balance will be due during the settlement month.

Also, we will review your budget plan periodically to determine if we need to adjust the monthly amount.

Requirements:

Owner:

Customer must have a good payment history (only one late payment within the last twelve months) and has been a customer with the Town for a period of one year or more.

Renter:

Customer must have a good payment history with no late payments and has been a customer with the Town for a period of two years or more.

To remain on the budget plan, payments must be made monthly by the due date. If your account has two late payments or a return check during the Budget Payment Plan year, all current charges must be paid in full, and the account will be removed from the Budget Payment Plan for a period of twelve months.

The applicant requesting the Budget Payment Plan must be the customer that resides at the residence and is listed on the account.

Date _____

Account # _____

Name _____

Service Address _____

Mailing Address _____

Email Address _____

Telephone Number _____

Type of Structure _____ House _____ Apartment _____ Mobile Home

Owner of Property _____

I understand that this application for the Budget Payment Plan with the Town of Richlands is establish^{ed} in my name and that I will be responsible for all charges that incurred on this account. I also agree to abide by the terms and conditions of the Town of Richlands and other ordinances governing the utility services provided by the Town of Richlands as amended from time to time by the Town of Richlands Town Council.

Signature _____ Date _____

.....
For Office Only
.....

Does customer have good standing? _____ Yes _____ No

If no, give comment _____

Budget Payment Plan Information

Monthly Water Estimated Charge _____

Electric Monthly Estimated Charge _____

Total Monthly Budget Plan Charge _____

Start Month _____

Settlement Month _____

Approved By _____ Date _____

Proposed Notice Text in English and Spanish

The Governor has announced that Virginia's COVID-19 State of Emergency will end on June 30. **As a result, the residential utility disconnection moratorium will end after August 29.** Please contact us now to make payment arrangements if you are behind on your electric bill to avoid being disconnected. If you are 30 days or more past due, you are being offered a COVID-19 Relief Repayment Plan at this time.

Magic Words:

The moratorium will end after August 29.

If you are 30+ days past due, you are being offered a COVID-19 Relief Repayment Plan at this time.

El Gobernador de Virginia ha anunciado que el estado de emergencia por la pandemia de COVID-19 terminará el 30 de junio. A consecuencia, la moratoria de desconexión de electricidad para cuentas residenciales terminará después del 29 de agosto. Por favor, comuníquese con nosotros ahora para hacer arreglos de pago si está atrasado en su factura de electricidad para evitar estar desconectado. Si tiene 30 días o más de atraso, en este momento se le ofrecerá «COVID-19 Relief Repayment Plan» (plan de pago).

Non-Agenda Handouts

**TOWN OF RICHLANDS
TRANSIT SERVICE ACTIVITY REPORT
FISCAL YEAR
JULY 2020 TO JUNE 2021**

The following is the Activity Report for the fiscal year. The period is July 2020 through June 2021. **There were a total of 9,009 one-way trips during this 12-month period.**

The number of trips by month is as follows:

July 2020	895
August 2020	875
September 2020	1,025
October 2020	994
November 2020	619
December 2020	641
January 2021	609
February 2021	648
March 2021	698
April 2021	682
May 2021	625
June 2021	698

The breakout by pick-up points of boarding for the 12-month period is as follows:

Brickyard Shopping Center	2,749
Carter Shopping Center	333
Clinch Valley Medical Center	270
Doran Grocery	514
Downtown Shops	290
Fairfax Apartments	529
Good Samaritan Food Pantry	219
Hunter's Ridge Apartments	1,419
Magic City Shopping Center	328
Magic Mart	18
Oxford Square Apartments	1,163
Richlands Mall	948
Town Hall	105
William Fields Park	124

Thank you for your support.

Prepared by:
Jennifer Raines
Four County Transit

